

Detailed cleaning specification – Temporary Accommodation

The specification below outlines the work required and the frequencies of this work. These needs to read in conjunction with the Council’s cleaning quality standards which provide more information on the standard of cleaning required for these functions.

The functions in the specification are as necessary according to the specifics of each block.

<p>Internal communal areas:</p> <ul style="list-style-type: none"> - Sweep - Damp Mop – where no carpeting - Vacuum cleaning – where carpeted - Damp Wipe (including fixtures and fittings, communal doors and stair treads) - Internal glass - Spot clean of fixtures and fittings - Low level dust - High level dust - Spot clean walls and ceilings - Clean internal glass - monthly - Removal of rubbish - Removal of graffiti (A3 or less) - Removal of blood and bodily spillages – when on site - Wall washing (where appropriate) – quarterly Scrub flooring / Deep clean carpet – twice yearly 	<p>twice weekly - unless specified</p>
<p>Lifts (where applicable)</p> <ul style="list-style-type: none"> - Sweep - Damp mop - Vacuum - Spot clean walls - Scrub floors - fortnightly - Strip and reseal flooring – yearly - Glass/mirrors - Wall wash – fortnightly 	
<p>Entrance lobby (where applicable)</p> <ul style="list-style-type: none"> - Damp Mop – where no carpeting - Vacuum cleaning – where carpeted - Entrance barrier matting – twice weekly - Removal of rubbish 	

<ul style="list-style-type: none"> - Internal glass – weekly - Low level dust - Spot clean carpet where applicable – twice weekly) - Damp wipe (include doors and windowsills) – Fortnightly - Spot clean walls – monthly - Underneath matting – weekly - External glass – monthly - High level dust – monthly - Deep clean barrier matting – monthly - Deep clean carpet – twice yearly - Sweep area outside main entrance of the block - weekly 	
<p>Porch clean</p>	<p>weekly</p>
<p>Internal bin areas where accessible:</p> <ul style="list-style-type: none"> - Sweep - Rubbish to be placed in bins as necessary - Damp wipe ledges and doors as necessary - Disinfect 	<p>fortnightly fortnightly fortnightly monthly</p>