

# Application to use premises as a Sex Establishment

Local Government (MISCELLANEOUS PROVISIONS) ACT 1982

Please tick which application you are applying for:

Grant       Renewal       Transfer

Please tick which application you are applying for:

Sex Shop       Sex Cinema       Sexual Entertainment Venue

## Part 1 Premises Details

Full details of premises to be used as a Sex Establishment

Name

Address

Telephone Number

Email address

If a vehicle, vessel or stall is proposed to be used as a Sex Establishment please specify the location in which it is proposed to be used.

Please specify with appropriate particulars whether the interior of the premises, vehicle, vessel or stall will be visible to passers by eg signage, advertising and displays:

Please specify who should be the point of contact if the Council needs to carry out an inspection or has an enquiry?

Name

Telephone number

Email

## Part 2 Applicant Details

Please state whether you are applying for a Sex Establishment as

Individual (Please complete Section A)

Corporate Body or Incorporated Body (Please complete Section B)

Directors/Persons responsible for management of application etc (Please complete Section C)

### Section A – Individual

Name

Permanent Address

Telephone Number

Email Address

Date of Birth

Particulars of convictions for any offence (if any)

Have you ever had a Sex Establishment Licence refused?

Yes

No

## **Section B – Corporate Body or Incorporated Body**

Full name of applicant

Address of registered or principal office

Registered Number (if any)

Telephone number

Email address

Please provide full names and addresses of all persons including incorporated bodies, directors and persons responsible for the management of the applicant (if any apart from the applicant) owning or having an interest in the business to which proposed Sex Establishment is related.

### **Directors**

Name

Address

Date of Birth

### **Persons responsible for management of the applicant**

Name

Address

Date of birth

**Has any directors or persons responsible for management of the applicant been convicted of any offences which is an unspent conviction?**

Name

Date

Court

Offence

Fine/Sentence

**Incorporated Bodies**

Name

Address

Date of Birth

## Part 3 – Application Details

Please state what days of the week and what hours of each day is it proposed that the Sex Establishment should be open

<b>Day</b>	<b>Start</b>	<b>Finish</b>
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

I have made or enclosed payment of the fee

I have enclosed a scale plan to which the application relates

I understand that I must now advertise my application on the premises and in the newspaper

I have sent a copy of this application and plan to the Chief Officer of Police

I have been a UK resident for at least 6 months

I understand that if I do not comply with the above requirements my application will be rejected.

## Part 4 Signatures

Signature

Date

Capacity

Data Protection Information Privacy Notice

We take your privacy very seriously therefore we urge you to read Luton Council's privacy statements carefully because it contains important information about us and the personal information we collect about you.

## Application for the licence for a Sex Establishment – Explanatory notes for Applicants

Please read these notes carefully; failure to observe the requirements mentioned in these notes will render your application invalid.

1. The Council's fees for application are as follows: -

- (a) Grant of a Licence : £9,835.00 (this fee includes the hearing costs)
- (b) Renewal of a Licence : £5585.00 (this fee includes the hearing costs)
- (c) Transfer of a Licence : £5585.00 (this fee includes the hearing costs)
- (d) Licensing Panel Hearing costs: £2385.00 (Refundable if no hearing required)

Remittance of the appropriate fee should accompany your application. Cheques should be made payable to "Luton Borough Council".

2. If the application is in respect of premises (i.e. not a vehicle, vessel or stall) notice in the appropriate form (see enclosed form of notice) must be displayed for 21 days beginning with the date of the application on or near the premises in a place where the notice can conveniently be read by the public. You are required to submit to the Council a copy of this site notice duly certified as to the period during which and the place where it was displayed following expiry of the 21 day period.

3. You must give public notice of your application in the appropriate form (see enclosed form of notice) in a local newspaper circulating in the Borough of Luton not later than 7 days after the date of the application and you will be required to produce a copy of the relevant edition of the newspaper following publication.
4. You must send a copy of your application to the Licensing Inspector, Luton Police Station, Buxton Road, Luton LU1 1SD not later than 7 days after the date of the application. An extra copy of the application form is enclosed for this purpose.
5. The Council may wish to seek further information concerning yourself or the application premises (including an inspection of the premises) before considering the application.
6. When the preliminary formalities have been completed your application will be referred in due course to the appropriate Committee of my Council for decision.
7. N.B. Anyone who, in connection with an application for the grant renewal or transfer of a licence for a sex establishment makes a false statement which he knows to be false in any material respect or which he does not believe to be true shall be guilty of an offence which on summary conviction can attract a fine of up to £20,000.

**NOTICE TO BE DISPLAYED IN LOCAL BOROUGH NEWSPAPER**

**NOTICE OF APPLICATION FOR THE GRANT/ RENEWAL/ TRANSFER\* OF A LICENCE TO USE THE PREMISES AS A SEX ESTABLISHMENT VENUE**

\* delete that which does not apply

I/We..... (Name)

Of .....

.....  
..... (address)

Applied for Luton Borough Council pursuant to Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982, for a Licence to use the premises known as:

.....  
..... (Name & Address of premises)

**As a Sex Establishment (Sex Shop/Sex Cinema/ Sex Entertainment Venue) \*please delete that which does not apply**

Any person wishing to object to the application should give notice in writing of the objection to the Licensing Service Manager, Town Hall, Luton stating in general terms the grounds of the objection not later than 28 days after the date of the application. The name or address of any person so objecting will not be revealed except with the objector's consent.

On the ..... day of..... 20....

**NOTICE TO BE DISPLAYED ON THE PREMISES TO WHICH IT RELATES**

**NOTICE OF APPLICATION FOR THE GRANT/ RENEWAL/ TRANSFER\* OF A LICENCE TO USE THE PREMISES AS A SEX ESTABLISHMENT VENUE**

\*Please delete that which does not apply

I/We..... (Name)

Of .....  
.....  
..... (address)

Applied for Luton Borough Council pursuant to Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982, for a Licence to use the premises known as:  
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