

# Luton Local Access Forum

## Forward work programme

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## Purpose

To consider, develop and adopt a forward plan of items of business for future meetings.

## Background

The 'Guidance on Local Access Forums in England' published by the Department for Environment, Food and Rural Affairs (Defra) strongly recommends that forums prepare a forward work programme which sets out the forum's priorities and special areas of interest.

This can play an important role in helping the forum to:

- Ensure a focus on issues which are the most relevant for the area
- Clarify the issues on which the County Council or other section 94(4) bodies would benefit from receiving advice
- Timetable when specific matters are likely to be considered
- Inform the public about the forum's work
- Identify training needs
- Review effectiveness and prepare an annual report.

## Forward plan

The Forum meets twice a calendar year but may choose to agree further meeting dates (based on need) and may set up sub-groups to progress specific pieces of work outside of the formal meetings.

The forward plan is given in Appendix A.

## Recommendation

Forum members are asked to note the dates of future meetings and agree the work programme for those meetings, considering the discussions and suggestions made at this meeting.

# Appendix A

## Forward Plan 2024

### Standing items

- Minutes
- Matters arising
- Updates (as required)
  - Public path orders (PPO)
  - Public spaces protection orders (PSPO)
  - Definitive map modification orders (DMMO)
  - Registers
  - Planning applications which will have an impact on rights of way (ROW) or access
  - Ongoing projects and consultations

### Date of Meeting: December 2024

- Priorities and special areas of interest
  - Local plan
- State of ROW network
- Status of definitive map (DM)
- Wider Access
- Resources/organisation

### Date of Meeting: March 2025

- Priorities and special areas of interest
  - Rights of way improvement plan (ROWIP)
  - Local cycling and walking infrastructure plan (LCWIP)
- Issues where the appointing authority or other bodies would benefit from advice

### Date of Meeting: June 2025

- Priorities and special areas of interest
  - Excluded area
- Disseminating information to the public

### Date of Meeting: September 2025

- Priorities and special areas of interest
  - Luton airport development
  - Local transport plan update
- Reviewing effectiveness
- Training requirements
- Forward plan