

## Parking exemptions and permit policy

Luton Borough Council's Traffic Regulation Orders set out the exemptions applicable to all vehicles parked on the public highway. Our Enforcement team will not issue a Penalty Charge Notice to a vehicle that appears to be parked in accordance with any of the exemptions below. It may not always be apparent to the officer therefore any driver may challenge a penalty charge notice citing an exemption if applicable.

Provided the vehicle is being used for the purposes or circumstances set out below, and cannot be used for that purpose or in that circumstance without stopping in the restricted area, the following exemptions apply:

### 1. Standard exemptions

Exempt vehicles:	Where?
Emergency service vehicles: police, fire and ambulance vehicles whilst engaged in emergency response duties are exempt from all parking restrictions.	Any parking restriction in the borough of Luton.
Vehicles being used by postal services for the delivery and/or collection of postal packets have an exemption.	<p>These vehicles are permitted on yellow lines (without loading bans), in on-street pay and display bays and any on-street residents/shared use bays.</p> <p>These vehicles are NOT exempt in bus stops, taxi ranks, ambulance bays, doctors bays, school keep clear markings, disabled bays, pedestrian zones, pedestrian crossings or any area with a loading ban in place</p>
Vehicles being used in connection with statutory obligations such as local council or water authority enforcement. This includes highway maintenance and street cleansing duties.	All parking restriction in the borough of Luton, except these vehicles are NOT exempt on school keep clear markings, or near pedestrian crossings (zig zag markings).
Vehicles being used for highway maintenance, improvement or reconstruction.	Any parking restriction in the borough of Luton.

Vehicles being used for the installation or maintenance of services such as gas, water, electricity or telephones.	All parking restrictions in the borough of Luton, except these vehicles are NOT exempt on school keep clear markings or near pedestrian crossing (zig zag markings).
Vehicles that have fixed equipment to enable the carrying out of any building, industrial or demolition works.	Any parking restriction in the borough of Luton eg use of a crane.

<b>Exemptions applicable to all vehicles</b>	<b>Where?</b>
Enabling a person to board or alight from a vehicle.	On single or double yellow lines (without loading bans), all on-street pay and display/residents/shared use/loading bays.  Does NOT apply in bus stops, taxi ranks, ambulance bays, school keep clear markings, pedestrian zones, pedestrian crossings or any area with a loading ban in place.
Enable goods to be loaded or unloaded from a vehicle.	On single or double yellow lines (without loading bans), all on-street pay and display/residents/shared use/loading bays.  Does NOT apply in bus stops, taxi ranks, ambulance bays, school keep clear marking, pedestrian zones, pedestrian crossings or any area with a loading ban in place.
Whilst waiting for a gate or barrier to be opened or closed to enable access to a premises.	Any parking restriction in the borough of Luton.

**2. On-street parking permits, dispensations.**

Permit Type	Who qualifies?	Conditions of use
<p><b>Staff All Zone</b></p>	<p>Staff all zone permits are issued to those members of Luton Borough Council staff who are required to visit or carry out observations in areas away from their place of work.</p> <p>The roles intended for these permits include those who are required to make home visits, carry out site inspections and work on public highway or in private homes. The permit is intended to provide parking in locations where parking restrictions are in place or that are subject to charge or time limit.</p> <p>Staff all zone permits may be issued to essential users to facilitate parking when working in the community.</p> <p>Applications must be approved by the allocated team leader or line manager. Evidence of vehicle ownership must be provided for the vehicle. This can be either an insurance document or the logbook. This information is required because the permits are non-transferable.</p> <p>Staff that qualify for these permits include but is not limited to include:</p> <p>Pest control officers, housing officers, social workers, trading standards officers, BTS operatives, highways engineers and inspectors.</p> <p>These permits last for 1 year.</p>	<ul style="list-style-type: none"> <li>• these permits are valid in any ‘on-street’ residents/pay &amp; display/shared use parking bay</li> <li>• they are not intended to provide workplace parking</li> <li>• they must NOT be used when attending meetings, picking up paperwork, consulting with their colleagues/clients or other agencies or visiting any LBC offices</li> <li>• the permit must only be displayed when it is being used for the purpose stated and removed at all other times</li> <li>• office based essential users will still be required to use their staff parking permit and park in their designated car park</li> <li>• the permits are NOT applicable on yellow lines or in any Luton Borough Council car parks</li> </ul>

<p><b>Carer's All Zone</b></p>	<p>Carer's permits are available for those working in the community for organisations contracted to carry out statutory care. The permits are for the benefit of carers who are attending to care for an individual in their home and are not intended to provide workplace parking.</p> <p>The carer must provide written evidence from the organisation which employs them in this role and this must be verified by their allocated team leader or line manager. Evidence of vehicle ownership must be provided. This can be either an insurance document or the logbook. This information is required because the permits are non-transferable.</p> <p>A 'carer' for the purposes of this permit is any person employed by a care agency to administer care to individuals in their homes. Applicants for these permits are typically:</p> <p>NHS</p> <ul style="list-style-type: none"> <li>• health visitors</li> <li>• community nurse</li> <li>• midwives</li> <li>• Adult Community Services</li> <li>• Reablement Team</li> </ul> <p>Private care providers</p> <ul style="list-style-type: none"> <li>• Virgin Care</li> <li>• Prime Care</li> </ul> <p>These permits last for 1 year.</p>	<ul style="list-style-type: none"> <li>• these permits are issued to organisations that then provide them to the relevant carer</li> <li>• these permits are valid in any 'on-street' residents/pay &amp; display/shared use parking bay</li> <li>• additionally, the permit holder will also be entitled to park on yellow lines within residents Parking Zone B (excluding Dunstable Road &amp; Dallow Road) and Zone F</li> <li>• they are not intended to provide workplace parking</li> <li>• they must NOT be used when attending meetings, picking up paperwork, consulting with their colleagues/clients or other agencies or visiting any offices</li> <li>• the permit must only be displayed when it is being used for the purpose stated and removed at all other times</li> <li>• the permits are NOT applicable on yellow lines (aside from zones B and F) or in any Luton Borough Council car parks</li> </ul>
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<p><b>Residents</b></p>	<p>A resident living within a residents permit zone may apply for a residents permit if their address is one that qualifies.</p> <p>A resident within the resident parking scheme who is the owner of a permitted vehicle.</p> <p>The list of addresses that qualify can be found in the Borough of Luton (Street Parking Places) Order 2012, as amended.</p> <p>The relevant traffic order also prescribes the location each permit can be used in.</p> <p>These permits last for 1 year.</p>	<ul style="list-style-type: none"> <li>• valid in any ‘resident permit holder bay’ or multi use bay for the zone the permit is issued to</li> <li>• these permits are not transferable and can only be used in the vehicle it is issued for</li> <li>• the permit must be displayed every time the holder wishes to benefit from it</li> </ul>
<p><b>Residents Carer’s</b></p>	<p>A relative/friend/informal carer or set of people, caring for an individual who lives within a residents permit zone may apply for a residents carer’s permit if the address is one that qualifies.</p> <p>The list of addresses that qualify can be found in the Borough of Luton (Street Parking Places) Order 2012, as amended.</p> <p>These applications must be supported by evidence that the resident requires care or assistance.</p> <p>These permits can be issued as ‘post code’ permits which are not specific to a vehicle. The benefit of a post code permit enables the permit to be transferred between vehicles.</p> <p>These permits last for 1 year.</p>	<ul style="list-style-type: none"> <li>• valid in any ‘resident permit holder bay’ or multi use bay for the zone the permit is issued to</li> <li>• these permits are not transferable and can only be used in the vehicle it is issued for</li> <li>• the permit must be displayed every time the holder wishes to benefit from it</li> </ul>

<p><b>Business Permits</b></p>	<p>A business operating within a residents permit zone may apply for a business permit. These permits provide the same concessions as resident's permits and are limited to one per employee of a business.</p> <p>The list of addresses that qualify can be found in the most recent amendment to the 'Borough of Luton (Street Parking Places) Order'.</p> <p>These applications must be supported by evidence that the business pays non-domestic rates at the relevant address and that the applicant is an employee.</p> <p>These permits last for 1 year.</p>	<ul style="list-style-type: none"> <li>• valid in any 'resident permit holder bay' or multi use bay for the zone the permit is issued to</li> <li>• these permits are not transferable and can only be used in the vehicle to which it has been issued</li> <li>• the permit must be displayed every time the holder wishes to benefit from it</li> </ul>
<p><b>Doctors Permit</b></p>	<p>A GP who has access to a doctor bay (normally outside of their surgery) can apply for a doctors permit.</p> <p>The applicant will need to provide evidence that they are a GP practicing at a surgery with a doctors bay in situ.</p> <p>These permits last for 1 year.</p>	<ul style="list-style-type: none"> <li>• in a specific designated 'doctors parking bay'</li> <li>• these permits are not transferable and can only be used in the vehicle to which it has been issued</li> <li>• the permit must be displayed every time the holder wishes to benefit from it</li> </ul>
<p><b>Dispensation Certificate</b></p>	<p>Dispensations are issued by Parking Services to permit a vehicle to wait on yellow lines, or in parking bays, for a specified period or purpose where no alternative parking is reasonably available. They are intended to allow a person who has to work from their vehicle access to a property where no reasonable alternative parking is available.</p> <p>There is a charge for each dispensation which is</p>	<ul style="list-style-type: none"> <li>• these are issued to vehicles allowing them to park on yellow lines and parking bays</li> <li>• in certain circumstances, following assessment and approval by the Parking Service, permission may be given for dispensation to be granted on other restrictions such as loading bays, pay and display bays etc</li> <li>• a permit must be displayed in the vehicle for the dispensation to apply</li> </ul>

	<p>dependent on the number of days required and will only be issued if the vehicle complies with the following conditions:</p> <ul style="list-style-type: none"> <li>the vehicle must be classed as a 'goods vehicle' i.e. 'a motor vehicle constructed or adapted for the carriage of goods' (any van, estate car or hatchback with its rear seats down), saloon cars are not eligible</li> <li>the work being carried out requires the vehicle to be parked nearby and that it is in constant use as a mobile workshop</li> </ul> <p>These permits last up to 7 days</p>	<ul style="list-style-type: none"> <li>only the vehicle(s) listed on the permit is exempt</li> <li>only a maximum of 2 vehicles will be approved per site</li> </ul>
<p><b>Disabled Persons Blue Badge</b></p>	<p>The Blue Badge criteria for eligibility is determined by the Department for Transport.</p> <p>There are two types of eligibility: those people who automatically qualify and those people who qualify in the discretionary category.</p> <p>Applicants automatically qualify if:</p> <ul style="list-style-type: none"> <li>they are blind (severely sight impaired)</li> <li>they receive a war pensioner's mobility supplement</li> <li>they receive the higher rate of the mobility component of the Disability Living Allowance or Personal Independence Payment (PIP) with 8 points or more under the mobility (moving around) category</li> </ul> <p>Applicants may qualify for a blue badge in the discretionary category if:</p>	<ul style="list-style-type: none"> <li>on single or double yellow lines for up to 3 hours, providing no loading bans are in place where the clock should be displayed and set to the time of parking</li> <li>in any pay &amp; display bay in the borough, free of charge and without time limit</li> <li>any disabled persons parking bay in the borough (time limits may vary) free of charge</li> <li>these badges are NOT valid in residents permit holder bays, taxi ranks, loading bays, ambulance bays, doctors bays, school keep clear markings, pedestrian zones, pedestrian crossings or any location with a loading ban in force</li> </ul>

- they have a permanent and substantial disability which means you cannot walk or can only walk with excessive difficulty

Applicants may be asked to attend a walking assessment. These are carried out by independent health professionals who understand the Department for Transport guidelines and who will have a copy of your application form. They will talk to you about the disability and will ask applicants to carry out a walking assessment.

Applicants can also qualify if:

They have a severe disability in both arms

To qualify in this category you must be a driver, drive an adapted car, and you must have a severe disability in both arms which means you are unable to operate, or have considerable difficulty operating a parking meter. You have to meet all these criteria to qualify.

- They are a child under the age of 3 that requires bulk/heavy medical equipment at all times, i.e. breathing apparatus, feeding apparatus or a child under 3 that has a highly unstable condition such as: severe epilepsy, highly unstable diabetes or terminally ill children.

These badges run for a period of 3 years, unless issued due to a benefit award lasting less than 3 years. In such cases, the badge will expire on the day the benefit expires up to a period of 3 years.

### 3 Miscellaneous exemptions

<b>Other exemptions:</b>	<b>For example:</b>
In any case where a person in control of a vehicle is required by law to stop	During or immediately after a road traffic accident.
In any case where a person in control of a vehicle is obliged to stop to prevent an accident	Whilst travelling in a vehicle a driver may need to stop to avoid causing or being involved in a road traffic accident.
In any case where a person in control of a vehicle is prevented from proceeding by circumstances beyond their control	Whilst travelling in a vehicle a driver may need to stop as a result of a medical emergency or breakdown or severe weather conditions.
In any case where a person in control of a vehicle is required to stop by a police officer	If asked to stop by a police officer.