

Apprenticeship Case Studies

Name:

Charlene Coles

Apprenticeship Title:

Business Administration
(Luton Adult Learning)

Charlene is an Examination Officer with Luton Adult Learning. This is her story.

Why did you decide to do an apprenticeship?

I wanted to get back into work after having my children. I was looking for something with good career prospects.

Tell us about your experience of being an apprentice

I loved it! It felt great to be back in the workplace and I learnt so much on the programme. I started with my level 2 then went on to do my level 3. The Apprenticeship Team were really supportive and I loved my placement and still work there now.

Has the apprenticeship helped you progress into a career or a permanent job?

Yes. I was taken on full time as an Administrator at level 2 and since then have progressed even further. I went on to become a Curriculum Support Officer (level 4) and now on to become the Examinations Officer (level 6) at Luton Adult Learning.



What do you feel the advantages are of doing an apprenticeship over other education/training programmes?

For me I wanted to work, so being able to earn and learn while doing the job was a major plus. I have nothing against going to college however the courses don't prepare you for what to expect in the workplace. Also the fact I could gain qualifications while working was great as I had 2 young children and didn't have spare time to go college after work to gain qualifications.