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| Name of Subgroup: Housing and Short Stay |
| Date & Time: 11th July 2014 10am till 12noon |
| Venue: Hightown Sports & Arts Centre |
| Who came:  Judith Batson – Parent/Carer Julie Richie - LBC  Michelle Hart – Keyring Yvonne McKinlay – POhWER  Linda Ambrose – LBC Catherine Winstanley – LBC  Serena Carter – Co-chair Sheila Smith – Service User  Val Sheridan – LBC Bridget Moffat – LBC |
| Who let us know they couldn’t make it:  Karen Papworth – Aragon Housing  Andi Assan – Healthwatch Luton  Julie Atkins – LBC  Colete Kiss – Aldwyck Housing |

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| MC900299547[1] | The previous minutes were agreed for sign off with the following discussions:  Page 4 – Voice groups;  There is not a Voice group running at Hitchin Road? As it does not have a communal area POhWER are looking into setting up more groups that are assessable to all, these will be in different areas around the town.  Pastures Way group has been happening on site, why should this stop? On site meetings only concentrate on ‘in house’ issues, there will still be drop-in sessions so that people can ask for an advocate for specifics if they wish. The off-site meetings will encourage a wider group to get together and discuss issues that may be common to more people. |
|  | Page 5 – Supported Living DVD;  This project may have to be picked up by someone else as there is not a service in the council available to undertake it. This will be taken back to the Voice groups for a decision. |
|  | Page 6 – Delivery Plan;  There was some discussion on the delivery plan and how this document is used. |
|  | Page 7 – Inclusion East Pilot;  There is an inclusion East regional meeting on Monday and also a meeting set up with Healthwatch Luton so there will be more feedback at the next meeting. |
|  | Page 7 – LD Week;  Serena spoke about some of the events that she attended and how much she enjoyed them, Sheila spoke about her evening at Venue 360.  Val told everyone that the events throughout the week had been successful but that it there was capacity for more people to join in with many of the activities if providers had advertised the events and looked at ways of supporting people to attend events that they were interested in. |
| MC900299547[1] | Action Pad Update:  Update added to action number 26, all other are on-going |
| MC900434655[1] | Numbers moving in and out of Supported Living:  1 person has moved into LBC in-house supported living  1 person has moved into Paisley Close  1 person has moved into an external provision  It was mentioned that Pastures Way has 1 empty flat, people are being assessed for this so there should be a new tenant soon. |
|  | Update on Supported Living;   * There is an on-going piece of work around people in supported living and what happens around staffing and finances when they no longer want to attend day care, as we are supporting an ever increasing aging population. * Bridget let the group know that she has received a freedom of information request around the number of placements and voids in all of the supported living provisions in Luton and was checking the correct information. * The tender exercise for a new supported living provider has now been completed, there were 4 providers shortlisted and following site visits and interviews Walsingham was the successful provider and they will take over from the 4th August.   The interview panel included parents and service users and Bridget thanked the 2 parents and 3 service users for their input into this important part of the process.  Some of the staff will be transferring over to the new provider and if no transfer arrangements are in place staff are then attending interviews, the remaining posts will then go out to advert.  Some schemes may find that the model of support changes, how Walsingham carry out any changes will be monitored. |
|  | Update on Shared Lives;  There has been 1 more permanent long term placement, so now 2 since January.  Shared Lives is still operating without a registered manager, so is registered under the management of Linda Ambrose who continues to monitor the service. |
|  | Update on Respite;   * The detailed plans for the new in-house respite service have been prepared and go to Executive on the 30th July.   This is for a 9 bedded unit on the site in Stopsley and we hope this will be a future proof design.  There will be a feedback event on the 17th July to inform carers about the proposals for respite and day service transformation.   * Angel Close – Really Flexible Care - is no longer operating. The people who use this service are currently going to Tomlinson Avenue or RFC in Tingrith. There will be an option of using the new service in the future.   The question was asked as to what will happen to the Angel Close building now?  We do know that it is owned by Circle 33 and Bridget asked for this to be added to the action pad to be looked into before the next meeting. |
|  | Keep Safe;  There was a good presentation given at the main Partnership meeting by ‘People First’ in Hertfordshire.  Luton will be picking up on some of this and we will be holding a summit in September to identify the issues and how we can move forward with this here in Luton. |
|  | POhWER/Voice groups;  Yvonne McKinlay introduced herself to the group; she has taken over from Susan Kesterton.   * Yvonne said it is still early days but Hate Crime and Keep Safe have been at the fore so far. * More voice groups need to be set up and these will be in town centre locations as well as on-site meetings. * Bramingham’s ‘Moving On’ group will continue as it has close links to the day care changes and this will feedback to the Day Opportunities subgroup * POhWER are focusing on engagement and will continue to encourage attendance at partnership and subgroup meetings |
| **MCj04339530000[1]** | Any Other Business;   * Training is taking place with the police service, for learning disability awareness and autism awareness, with PCSO’s making visits to Bramingham, as well as being asked to attend Voice groups. * The community safety team want to set up more hate crime and personal safety sessions; they will link with POhWER to do this. |
|  | Any other business - General Housing subgroup issues;  The group had a discussion about this subgroup and the fall in attendance:  Do subgroups work?  Are they effective?  Are subgroups really the way forward, or is there another way?  Do we up the role of the voice groups – should they have a housing focus group?  Do we have focus groups, which concentrate on one specific subject at a time?  Sheila and Serena suggested that better advertising of the meetings might help. Val said she will remind providers to print off any information and put it on notice boards for service users and staff to see. |
| Date & Time agreed for the next meeting:  To be held on: Wednesday 22nd October 2014  From: 2pm till 4pm (with coffee served on arrival)  At: Hightown Sports & Arts Centre, Concorde Street | |
| If you have any pressing issues that need to be discussed before the next meeting please contact the chair person | |

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