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| Name of Subgroup: Housing and Short Stay  |
| Date: Wednesday 22nd October 2014 Meeting Large Square TableWork Staff Information Meeting Blank (Blue Suit)Work Desk Wheelchair ComputerTime: 2pm till 4pm |
| Venue: Hightown Sports & Arts Centre |
| Who came: Judith Batson – Parent/Carer Bridget Moffat – LBCYvonne McKinlay – POhWER Karen Yates - LBCSerena Carter – Service User - Co-chair Pam Scott – LBCSheila Smith – Service User Val Sheridan – LBC Andrea Nettleton – Parent/Carer Charlotte Worker – Priory Group Alan Fletcher – HealthWatch Netra Pandiyan – Marlin Lodge |
| Who let us know they couldn’t make it:Julie Richie - LBC Tracey Brenna –LBC Linda Ambrose – LBC Linda Ambrose – LBCCatherine Winstanley – LBC Kerry Rees - LBC Karen Papworth – Aragon Housing Laura Chalmers – LBC |

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| MC900299547[1]**MCj04339530000[1]**C:\Users\sheridav\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\QWNZZ9K8\MC900441322[1].png | The group went through the previous minutes and made the following comments: Page 1 – Voice groups; Voice Groups are set up for; Hitchin Road, Arthur Street, Pastures Way and Independent Supported Living. YMcK would like to know if her contacts details are up to date now that some service providers have changed and people have moved on. She will send these to VS who will check them against her list and make any amendments or additions.Page 2 – Supported Living DVD;This is still outstanding as the voice groups did not know how they could support the making of a DVD. YMcK said she will speak to SP from POhWER in Bedfordshire about a supported living brochure that they had produced instead of a DVD. Inclusion East Project;JB confirmed that the Cambridgeshire pilot around quality checking did not receive any further funding to continue. Luton may look into doing something along similar lines sometime in the future but there is nothing in place right now.Page 5&6 – Under Any Other Business* BM confirmed that Bedfordshire police have stepped up their training around Autism.

**ACTION:** BM will remind the Community Safety Team that people would like more hate crime and community safety sessions. All other items were agreed for sign off. |
| MC900434655[1] | 20) Moving in and out of supported living;* Luton have 2 vacancies in-house: 1 at Warden Hill Close and 1 at Marlow Avenue
* Strangers Way and Wickstead Avenue have de-registered with CQC as residential and are now supported living, they currently have 2 vacancies
* CW from Craigmoore told the group that they have an outreach service
* BM spoke about the supported living tender and accreditation list. Both of these are now completed, there have been some teething issues but progress is being made.

JB asked about the length of the contracts that are issued and whether these need to be looked at? BM confirmed that the length of contracts is 3 year’s upwards and that the Council do have the option to look at anyone’s contract at any time.* BM said that Luton now has a list of providers on an accreditation list; 11 providers in total. Some of these providers are also able to support people to find accommodation; this list is now with the social workers and the brokerage team.
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|  | 14 & 42) Update on respite re-provision and Angel Close building;* The respite service is included in the main re-provision of Day Care. Detailed drawings for the building are with the planning department and there may be consideration given to who provides the respite service in the future.
* JB asked that parents be included in a specification for a service if new contracts are being put together.

**ACTION**: BM said that she would consider looking at a workshop around respite provision at a future meeting.* There was then some discussion around carers being more involved in the future respite building and provision. BM said this could be part of the carers’ forum and so asked that carers take it to that meeting.
* The Angel Close building is not being used at this time and the purpose that this building will be used for in the future is now under discussion.
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| C:\Users\sheridav\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\QWNZZ9K8\MC900366112[1].wmf | 26) Looking at ‘Business Objects’; the on-line Luton Directory on the Luton website;* One person found it by using Google and one person struggled to find it through the LBC Website.
* There was also a comment about the wording you need to use when searching for something. This will be fed back to the team that set the document up.
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| C:\Users\sheridav\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\QWNZZ9K8\MP900309384[1].jpg | 36) Feedback from Shared Lives benchmarking visits – Dec ‘13;These visits were to look at schemes in surrounding areas as a comparison to the scheme in place in Luton. The feedback at this time is that people feel well supported by our in-house service and that other areas have outsourced their Shared Lives schemes to 3rd sector organisations.**ACTION**: The group asked whether they could have a presentation followed by an open discussion around Shared Lives. |
| C:\Users\sheridav\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\ODVWDRO6\MC900383846[1].wmf | 38) Current position with Community Safety launch;* There have been 2 meetings so far. The 1st meeting included Bedfordshire Police and some service users as well as many other professionals.
* The 2nd meeting was part of last week’s LD Partnership Meeting, with a workshop.
* The next meeting will be for service users and will be set up in partnership with POhWER; this will be on the 11th November.
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| C:\Users\sheridav\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\QWNZZ9K8\MP900309384[1].jpg | 30 & 37) Feedback from Voice Groups/POhWER:* POhWER let the group know that there are now 5 Voice groups running. There have been discussions around the Partnership Meetings and the subgroups with people saying that there should be less things on the agenda’s with more interactive activities to encourage service user engagement and involvement.
* JB asked that direct contact be made with Pastures Way about holding a Voice group on site, as service users are not always able to attend meetings held in other areas.
* It was also talked about whether subgroups need to be held as often as they are, or should they only be as and when needed?
* Or could the subgroups be held as a workshop with a specific subject, so they are a more open discussion event.

**ACTION:** Bridget will ask for the groups thoughts around Learning Disability Partnership Board and Subgroups to be taken to the Partnership Executive Meeting |
| C:\Users\sheridav\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\IPWRQHR1\MC900370202[1].wmf | Innovative Housing Options:* BM spoke to the group around some housing options. She spoke about 2 new supported living schemes that will be available in the future; one as part of the Marsh Farm redevelopment and one as part of the redevelopment of the Westlea site.
* As part of the housing options that we know will be made available in the future we do need to look at the needs of those who may require housing against what we currently know will be made available.
* Some councils’ are looking at using housing stock from old sheltered housing schemes; this is not something that Luton is looking at.

Some of the other questions we need to ask ourselves are:* Is there anything we could be doing better?
* What is needed that is not available at the moment?
* Are there any issues with Choice Based Lettings?
* What are our options? Do we need to go back to having a ‘panel’ for accommodation?
* Should we be using private letting agencies?
* Could we use council house lettings or are these too limited as a long term option?
* What works well and what could we do better?

JB told the group that shared ownership was tried in Cambridgeshire but it didn’t get off the ground and people had to be given their deposits back, and that building maintenance is also often an issue with this. |
|  | Any Other Business:* KY asked whether we had a database of where all of the supported living and care homes are in Luton, as it was felt that this would be useful when people were considering their options.

This is the purpose of the business objects document on the LBC website, all of this information is on there. * AF spoke about the past conversations around a code word for the emergency services. This word would be for when someone phones the emergency services but has difficulty engaging with these services.

**ACTION**: BM said she will look into this again through any contacts she may have.* AN will look out a health related form that she had for her son when he was accessing schools and transitions, as she felt that this information was a matter of record for the emergency services and had always been of benefit in the past.
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| The next meeting for this group will be:Date; Tuesday 3rd February 2015Time; 2pm till 4pm - with coffee served on arrival At: Hightown Sports & Arts Centre, Concorde Street |
| If you have any pressing issues that need to be discussed before the next meeting please contact the chair person |

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