



## Application to Register a Waste Exemption

**T3: Treating waste metals or metal alloys by heating in an appliance to remove grease, oil or any other non-metallic contaminant**

**T7: Treatment of brick, tiles and concrete by crushing, grinding or reducing in size**

### Environmental Permitting (England and Wales) Regulations 2010

#### Introduction

##### When to use this form

The Environmental Permitting (England and Wales) Regulations 2010 (EP Regulations) stipulate that most activities to manage waste should have an environmental permit. However, there are some exceptions. These are called exemptions. Exemptions are waste operations that do not need a permit, but do need to be registered.

You should use this form to register either:

- A 'T3' exemption (an activity for the treatment of waste metals and alloys for the purposes of removing grease, oil or any other non-metallic contaminant by heating it in an appliance or appliances with a net rated thermal input of less than 0.2 megawatts); or
- A 'T7' exemption (an activity for the treatment of waste bricks, ceramic tiles and concrete by crushing, grinding or reducing it in size, but not including any treatment covered by a permitted activity as described in Schedule 1, Section 3.5, Part B, paragraph (c) of the EP Regulations).

##### *Please Note:*

Where an exempt waste activity is a directly associated activity of an activity which has (or should have) a 'Part B' environmental permit under the EP Regulations in relation to emissions to air, the waste activity must be incorporated into the existing environmental permit.

##### Before you start to fill in this form

For the definitive text relating to these exemptions, refer to Section 2, Chapter 3, Part 1 of Schedule 3 of the EP Regulations. You are strongly advised to read Section 1, Chapter 3, Part 1 of Schedule 3 and the whole of Schedule 2 for further information.

##### Using continuation sheets

In the case of the questions on the form itself, please use a continuation sheet if you need extra space, but please indicate clearly on the form that you have done so by stating a document reference number for that continuation sheet. Please also mark the continuation sheet itself clearly with the information referred to above.

##### If you need help and advice

We have made the form as straightforward as possible, but please get in touch with us at the address given at the end of the form if you need any advice.

**Part A Your Organisation**

**A1. What type of organisation are you?**

This is the organisation to which the exemption will be registered and which will be responsible for its operation.

A company

Please go to Question 1a.

An individual

Please go to Question 1b.

**1a If you are a company**

What is your company called? .....

What is the company's registration number? .....

**Now go to section A2.**

**1b If you are an individual**

Please provide the following details:

Title (Mr/Mrs/Miss etc.) .....

First name .....

Last name .....

**Now go to section A2.**

**A2. Organisation Address**

All types of organisation should enter their address below. For companies, this should be the registered office address. However, if this is not the main correspondence address, you should also enter your main UK business address.

Address

.....  
.....  
.....

Post Code .....

Contact details, including the area code:

Phone .....

Fax .....

Email .....

**Other address for correspondence (companies only)**

Address

.....  
.....  
.....

Post Code

.....

Contact details, including the area code:

Phone .....

Fax .....

Email .....

**A3. Contact Details**

You must provide a contact name for the registration. As we will send all correspondence to the contact, please provide full details of the postal and email addresses and phone and fax numbers.

Title (Mr/Mrs/Miss etc.) .....

First name .....

Last name .....

Position .....

Address

.....  
.....  
.....

Post Code

.....

Contact details, including the area code:

Phone .....

Fax .....

Email .....

**Part B Exempt Operations**

**B1. Where the operation takes place**

This is the place where the exempted operation(s) will be carried out. You should enter a postal address including the postcode. If you do not have this, you must provide an accurate grid reference. If you want to register more than one location for these exemptions, please attach a separate sheet listing the same information for each extra location. If you want to register different exemptions at more than one place, please make a separate application.

Address

.....  
.....  
.....

Post Code

.....

Enter a 12-digit national grid reference if you cannot provide an address and postcode. For example, 123456 567890.

National grid reference:

.....

**B2. Are the exemption(s) for waste mobile plant?** Waste mobile plant is defined in Regulation 2(1) of the EP Regulations.

Yes

No

You should only register an exemption with us for waste mobile plant if your principal place of business is in Luton Borough Council's area. If you are not sure, please contact us and we can check for you:

Luton Borough Council 01582 546674

**B3. Details of exempt waste operations**

Please tick which waste exemption you want to register:

**T3** (Treatment of waste metals or metal alloys by heating in an appliance to remove grease, oil or any other non-metallic contaminant.)

**T7** (Treatment of brick, tiles and concrete by crushing, grinding or reducing in size.)

### B3. T3 Exempt waste operations

- Please tell us the type of waste you will be treating:

Code	Waste types	Tick to identify the waste you are treating
160117	Ferrous metal	
160118	Non ferrous metal	
191001	Iron and steel waste	
191002	Non ferrous waste	
191202	Ferrous metal	
191203	Non ferrous metal	
200140	Metals	

Please answer the following questions:

- Does or will the total quantity of waste stored or treated at any one time exceed 10 tonnes?  
Yes  No

- Is or will the waste be stored in a secure location with sealed drainage?  
Yes  No

Specify how and where: .....

.....

- Does or will the appliance used have a net rated thermal input of less than 0.2 megawatts?  
Yes  No

- Where the appliance is used together with other appliances (whether or not it is operated simultaneously with such other appliances), is the aggregate net rated thermal input of all the appliances less than 0.2 megawatts?  
Yes  No

- Does or will the operation involve the removal by heat of plastic or rubber covering from scrap cable or any asbestos contaminant?  
Yes  No

- Does or will the operation involve a process that is an activity listed in the EP Regulations, Section 2.1 (other than paragraph (d) of Part B) of Part 2 of Schedule 1 involving the heating of iron, steel or ferrous alloy?  
Yes  No

- Does or will the operation involve a process a process that is an activity described in the EP Regulations, Part A(1) or A(2) of Section 2.2 of Part 2 of Schedule 1 involving the heating of any non-ferrous metal or non-ferrous metal alloy?  
Yes  No

**B4. T7 Exempt waste operations**

- Please tell us the type of waste you will be treating:

Code	Waste types	Tick to identify the waste you are treating
170101	Concrete	
170102	Bricks	
170102	Tiles and ceramics	
170107	Mixtures of concrete, bricks, tiles and ceramics (other than those containing dangerous substances i.e. 170106 mixtures)	

Please answer the following questions:

- Does or will the total quantity of waste treated over any period of 1 hour exceed 20 tonnes?  
Yes  No
- Does or will the total quantity of waste stored at any one time exceed 200 tonnes?  
Yes  No
- Is or will the waste be stored in a secure place prior to treatment?  
Yes  No

Specify how and where: .....

.....

- Is or will the treatment be carried on at the place of production?  
Yes  No
- Is or will the treatment be carried on at the place where the treated waste is to be used?  
Yes  No
- Does or will the operation result in the release into the air of any of the following substances, except in a quantity which is so trivial that it is incapable of causing pollution or its capacity to cause pollution is insignificant?

Prescribed Substance	Released from the waste operation into the air	
	Yes	No
Oxides of sulphur and other sulphur compounds		
Oxides of nitrogen and other nitrogen compounds		
Oxides of carbon		
Organic compounds and partial oxidation products		
Metals, metalloids and their compounds		
Asbestos (suspended particulate matter and fibres), glass fibres and mineral fibres		
Halogens and their compounds		
Phosphorus and its compounds		
Particulate matter		

## Part C Data Protection

The information you give will be used by the Council to determine your application. It will be placed on the relevant public register. We may also use and or disclose any of the information you give us in order to:

- consult with the public, public bodies and other organisations;
- carry out statistical analysis, research and development on environmental issues;
- provide public register information to enquirers;
- make sure you keep to the conditions of your permit and deal with any matters relating to your permit;
- investigate possible breaches of environmental law and take any resulting action;
- prevent breaches of environmental law;
- offer you documents or services relating to environmental matters;
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows); and
- assess customer service satisfaction and improve our service.

We may pass on the information to agents/representatives who we ask to do any of these things on our behalf.

## Part D National Security

We will normally put all the information in your application on a public register of environmental information. However, we may not include certain information on the public register if this is in the interest of national security.

Is there any information in the application that you believe should be kept from the public register on the grounds of national security?

Yes  No

Do not write anything about this information on the form. You should first read paragraph 9 of Schedule 2 of the EP Regulations and then provide full details on separate sheets, together with a copy of the application form to the Secretary of State for a Direction on the issue of National Security.

## Part E Warning

**You must read this section before signing the declaration and sending your form to us.**

You must have the authority of the organisation that will carry out the exempt operation to send us this application on their behalf. Signing the declaration confirms that you have read the guidance, understood and accepted specific conditions and limits of the exemption and that your operation will keep to them.

You will also be confirming that you will carry out your exempted operations without putting human health in danger or causing harm to the environment. **For the registration of waste exemptions, this means in particular that you must operate without:**

- **causing a risk to air, soil, plants or animals;**
- **causing a nuisance through noise and odours; and**
- **negatively affecting the countryside or places of special interest.**

You may need to have extra controls over and above the one shown in the exemptions to make sure this happens. If the site where you plan to carry out the operations is undeveloped, you should make sure that it will not affect any protected sites such as European Sites or Sites of Special Scientific Interest (SSSIs) or any protected species. It is less likely if your operation is based on, for example an

industrial site. However, you should still make some assessment. Further information on protected sites and species is available on the Natural England website at: [www.naturalengland.org.uk/](http://www.naturalengland.org.uk/).

A person knowingly or recklessly making a statement which is false or misleading to gain a registration (for themselves or another person) commits an offence under Regulation 38 of the EP Regulations. If you make a false or misleading statement:

- we may prosecute you; and
- if you are convicted, you will have to pay a fine or go to prison (or both).

**Part F Declaration**

Signature of current operator(s)\*

I/We certify that the information in this application is correct. I/We apply for registration of an exempt waste operation(s) in respect of the particulars described in this application (including supporting documentation) I/We have supplied.

**Please note that each individual operator must sign the declaration themselves, even if an agent is acting on their behalf.**

For the application from:

Premises Name: .....

Signature: .....

Name (BLOCK CAPITALS): .....

Position: .....

Date: .....

Signature: .....

Name (BLOCK CAPITALS): .....

Position: .....

Date: .....

*\* Where more than one person is defined as the Operator, all should sign. **Where a company or other body corporate – an authorised person should sign and provide evidence of authority from the board of the company or body corporate. Please be advised that the application cannot be accepted unless evidence of authority is provided.***

Please return the completed form to:

**Environmental Protection  
Business and Consumer Services  
Luton Borough Council  
Town Hall  
Gordon Street  
Luton  
LU1 2BQ**