

Proposed SEND Provision at Surrey Street Primary School

Statutory Proposal

May 2023

This statutory proposal has been published by Luton Council, Town Hall, Luton LU1 2BQ and relates to Surrey Street Primary School, Cutenhoe Community Learning Park, Cutenhoe Road, Luton, LU1 3NJ. The School is maintained by Luton Council and is a primary phase school with nursery provision.

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Statutory Notice

Luton Council

Proposed Provision at Surrey Street Primary School for pupils with Special Educational Needs and Disabilities (SEND)

Notice is given in accordance with section 19(1) of the Education and Inspections Act 2006 that Luton Borough Council, Town Hall, Luton LU1 2BQ intends to make a prescribed alteration to Surrey Street Primary School (community primary school), Cutenhoe Community Learning Park, Cutenhoe Road, Luton, LU1 3NJ.

The proposal is to open a SEND provision/ Unit, on the mainstream school site at Surrey Street Primary School for 16 children whose Education Health and Care Plans (EHCP) identify that a specialist provision, attached to a mainstream school, is best able to meet their needs by providing a safe base for pupils not yet able to access full time mainstream lessons, with a focus on integration when pupils are academically, socially and emotionally ready.

This Notice is an extract from the complete proposal. Copies of the complete proposal can be obtained from *Mr Nicholas Adams-Nel, Education Provision and Planning Manager* by email to Nicholas.Nel@luton.gov.uk or by writing to *Mr Nicholas Nel, Education Provision and Planning Manager, Luton Council, Town Hall, George Street, Luton LU1 5BQ*. Alternatively, the complete proposal can be accessed on the council website at:

https://m.luton.gov.uk/Page/Show/Education_and_learning/Schools_and_colleges/Pages/default.aspx

REPRESENTATIONS

Within four weeks from the date of publication of these proposals any person may object to, or make comments on, the proposal by sending them to Mr. Nicholas Nel, Education & Provision Planning Manager, Town Hall, Luton, LU1 2BQ, by 5pm on 21st June 2023.

Signed: Abi Preston, Service Director For Education

Publication Date: 24th May 2023

Description of alteration

It is proposed to:

- create additional SEND provision in Luton by creating a SEND Unit in Surrey Street Primary School.
- the SEND Unit will cater for pupils with Severe Learning Difficulties (SLD) and also for those with Moderate Learning Difficulties and additional needs (MLD)

Objectives

The SEND Unit is necessary to ensure there is sufficient high quality primary specialist provision in Luton from September 2023.

Utilising existing space within the Surrey Street Primary School building will provide specialist provision in the South of Luton where currently no such provisions exist.

This will also reduce travel times for pupils living in the South of Luton who require specialist places.

Surrey Street Primary School is judged as 'Good' by Ofsted. The leadership team will ensure specialist, high quality teaching and learning is established, as has already been demonstrated in the School's SEND Base, Flamingo Bay.

Evidence of demand

Nationally, there has been a significant increase in pupils being diagnosed with Special Educational Needs and Disabilities, often resulting in an Education Health and Care Plan (EHCP) being created for a pupil with specific learning needs. This national increase is reflected in Luton.

Projections indicate a shortfall of 77 pupil places in the special school primary sector by 2027/28. This will put significant strain on the existing primary special school provisions in Luton and their mainstream counterparts.

There are currently no specialist primary provisions in the South of the town, yet there are 58 pupils with an EHCP in the South area of Luton; 22 of the 58 pupils with an EHCP attend Surrey Street Primary School.

By creating a SEND Unit at Surrey Street Primary School, Luton will be able to address the projected shortfall of specialist provision in the South of Luton and ease pressures within mainstream primary schools.

The Proposal will improve standards, quality and range of provision for SEND by allowing for outreach and encouraging collaboration, working between Luton's Primary schools and Special schools.

Project costs

It is anticipated that the renovations and adaptations to existing space in the school building, to support the SEND provision, will cost £300,000 and will be paid for by capital funding allocated to Luton by the Department for Education.

Revenue funding will be allocated to the Provision, from the Dedicated Schools Grant (DSG), in accordance with a Service Level Agreement and associated banding/funding formula. The one-off setup costs will be met from the DSG Reserve.

It is through the remodelling of existing surplus capacity in the school building, that value for money is achieved, making adaptation easier than with other builds.

Developing local provision prevents more costly out of borough placements.

Implementation

It is anticipated that adaptations to the school building to facilitate this SEND unit will commence and complete over the school summer holidays.

The SEND Unit will open in 2 stages. September 2023 will see up to 8 pupils (dependent on need) admitted to the unit, with a further 8 pupils (dependent on need) admitted the following September in 2024.

Statutory process for prescribed alterations

The Local Authority and Governing Body is required to publish statutory proposals when it seeks to make a significant change to the school, such as creating a new SEND Unit. The statutory process is summarised below:

Stage 1: Statutory proposal published - this must contain sufficient information for interested parties to make a decision on whether to support or challenge the proposed change.

Stage 2: Representation - once proposals are published there follows a four week statutory period during which representations (e.g. objections or comments) can be made. The representation period is the final opportunity for people and organisations to express their views about the proposals.

Stage 3: Decision – the Council must decide proposals within two months of the end of the representation period, otherwise the proposal will be referred to the Schools Adjudicator.

Stage 4: Implementation – In general, proposals should be implemented within three years of their publication.

There is a strong expectation that governing bodies and local authorities will consult interested parties in developing their proposal prior to publication, to take into account all relevant considerations. Details of the Consultation, in respect of these proposals, can be found below and in Appendix A.

Consultation

The consultation, on these proposals, ran for 4 weeks during April 2023.

The following people/organisations were consulted before publication of these proposals:

- Governors of the school.
- Staff at the school.
- Parents/carers of children attending the school.
- Luton's special schools
- Luton's maintained schools and nurseries
- Avenue Centre for Education
- PVI nursery settings
- Trade Union representatives.
- Luton MPs and Ward Councillors.
- Luton Learning Disability Parent and Carer's Forum
- Luton SENDIAS

A copy of the consultation document is attached at Appendix A.

Three drop-in sessions were organised for parents, staff and Trade Unions to ask Governors, the Leadership Team and the Local Authority questions about the proposal.

These sessions were attended by 14 school staff members and parents.

Consultation responses

Thirteen responses have been received during the consultation period. All 13 responses were in favour of the proposed SEND unit at Surrey Street Primary School. Eight responses were from staff members, 3 responses were from parents and 2 responses were from staff at Chapel Street Nursery who temporarily share the Surrey Street site until the end of the summer term.

Of the 13 respondents, 5 comments were raised during the consultation. Three of the comments expressed overwhelming support for a SEND provision at the school, based on the needs of the local community and the children currently served by Surrey Street Primary School.

Another staff respondent spoke of their concerns regarding parking provision at the school site. Currently, there are ongoing improvements being made to the car parking provision due to the temporary housing of Chapel Street Nursery at Surrey Street primary School until the end of the summer term. This will improve the parking facilities.

The final respondent suggested that more funding should be allocated to special schools than to specialist units in mainstream schools, though voted in favor of the provision at Surrey Street Primary School. Luton Council is reviewing SEND need in the town and is looking at multiple projects to increase specialist provision in the town to ensure a range of options are available to parents.

Objections and comments

Any objections to, or support for/comments on, the proposals should be put in writing and addressed to:

Mr Nicholas Adams-Nel
Education and Provision Planning Manager
Luton Council
Children, Families and Education Directorate
Town Hall
Luton
LU1 2BQ
Email: nicholas.nel@luton.gov.uk

The representation period for these proposals is four weeks. The closing date for comments and objections is 21st June 2023.

Proposed SEND Provision at Surrey Street Primary School

Consultation
April 2023

This consultation has been published by Luton Council, Town Hall, Luton LU1 2BQ and relates to Surrey Street Primary School, Cutenhoe Community Learning Park, Cutenhoe Road, Luton, LU1 3NJ. The School is maintained by Luton Council and is a primary phase school with nursery provision.

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Nicholas Adams-Nel | Education Provision and Planning Manager

Foreword

This consultation paper has been produced to seek the views of parents, staff and other stakeholders on the proposal to develop new provision at Surrey Street Primary School for pupils with complex special educational needs and disabilities (SEND).

This proposal aims to increase SEND provision in Luton, catering for primary aged children with complex needs who are unlikely to be able to access the mainstream curriculum for the majority of the school day and require very bespoke/individualised support to meet the goals and targets outlined in their EHCP.

This provision will be a SEND Unit catering for pupils with severe learning difficulties (SLD) and also for those with moderate learning difficulties and additional needs (MLD).

Information drop in sessions

- To find out further information, parents/carers of children attending Surrey Street Primary School, prospective parents and other members of the local community are invited to attend a drop in session at Surrey Street Primary School on 2 May 2023 at 2:30pm.
- To find out further information, staff are invited to attend a meeting at the School on 02 May at 4pm.
- To find out further information, trade union representatives are invited to attend a meeting at the school on 2 May 2023 at 3:30pm.

Parents, staff and other stakeholders are asked to complete the attached consultation response form and return it to:

Nicholas Adams-Nel
Education Provision and Planning Manager
Children, Families and Education Directorate
Luton Council
Town Hall
Luton LU1 2BQ

Or email this form to nicholas.nel@luton.gov.uk

Or provide written responses in an envelope to the school office.

The proposed SEND Provision at Surrey Street Primary School is an important issue. It is hoped that you can find time to read the remainder of this document and let us know what you think.

Robin Cowan, Chair of Governors – Surrey Street Primary School

Sarah Jackson – Headteacher – Surrey Street Primary School

Introduction

Nationally, there has been a significant increase in pupils being diagnosed with a special educational needs and disabilities (SEND), often resulting in an Education, Health and Care Plan (EHCP) being created for a pupil with specific learning needs. This increase nationally has been reflected in Luton.

This proposal aims to increase specialist provision available locally for children with complex SEND.

Background/school context

There are currently 58 pupils with an Education, Health and Care Plan (EHCP) in the south area of Luton.

Surrey Street Primary School currently has 22 pupils with an EHCP and has high levels of pupil mobility in Luton. To support the School's pupils with complex needs, Surrey Street Primary School has developed a SEND base called Flamingo Bay. The SEND provision includes a designated teaching space for pupils to work in small groups, for 1:1 interventions or as a space to regulate mood.

All children in Flamingo Bay have a transition plan setting out a pathway to access mainstream classes. On arrival into Flamingo Bay, children may access the intervention for 100% of the school day. By the end of Year 2, the aim is to have achieved a minimum of 50% of the school day in the mainstream classroom.

The School's budget funds and resources the SEND base and the school decides which children would benefit from this support. This SEND base will remain unchanged as this proposal seeks to create additional provision to that currently provided by the School.

Surrey Street Primary School is well placed to develop the proposed provision for the following reasons:

- It has developed high quality provision that meet the needs of children and young people with complex SEND
- The school has a culture of inclusive practice and removing barriers to learning
- Pupils are well prepared for transition to their next destination
- SEND policy and practice is carefully monitored and adjusted, as appropriate
- The School has positive outcomes in personal and social development
- Evidence-based approaches are embedded in practice

In September 2022, the School's published admissions number was reduced (the total number of pupils that can be admitted in to the reception year) from 90 to 60 pupils. This has freed up additional space in the school which can be repurposed for the new SEND provision.

Vision for the additional SEND Provision

Pupils admitted to the new SEND provision are unlikely to be able to access the mainstream curriculum and instead will require very bespoke or individualised support to meet the goals and targets outlined in their EHCP.

The intended designation of the provision will include severe learning difficulties (SLD) and moderate learning difficulties with additional needs (MLD).

Pupils in the provision will spend the majority of their time there, attending mainstream classes for a few lessons, such as PE, for assembly or for lunch.

The School will receive additional funding from the Local Authority specifically for the purpose of the provision.

Pupils will be placed in the provision, by the Local Authority, after careful consideration of the most appropriate placement to meet the pupil's needs set out in their Education, Health and Care Plan (EHCP).

Surrey Street Primary School meets the following criteria to incorporate new specialist SEND provision:

- a shared vision in practice and culture for children who need extra support to flourish
- has the ability to refurbish existing spaces within the school to support SEND provision accommodation
- has leadership capacity to deliver SEND provision effectively as part of the school.
- has an Ofsted rating of Good or above
- is within one of the identified priority locations

The SEND provision will cater for up to 16 pupils, with up to 8 pupils during 2023/24 and a further 8 pupils the following year. Creating additional SEND provision will add capacity and ease pressures on mainstream and special schools.

Staffing

The school will need to recruit specialist staff for the new SEND provision.

Training and ongoing support will be available from Luton's special schools.

Financial considerations

Value for money will be achieved through the utilisation of surplus capacity within the school building following the reduction of the published admission number (PAN).

Revenue funding will be allocated to the Provision in accordance with a Service Level Agreement and associated banding/funding formula.

Adaptation to the school building to support the SEND provision will be paid for by capital funding allocated to Luton by the Department for Education.

Site considerations

It is proposed to remodel existing space in the current school building to develop a high quality learning environment.

There is already good provision on site for staff parking and for mini buses to drop off pupils.

Consultations

It's important that all interested individuals and groups have the opportunity to comment on the proposed SEND provision at Surrey Street Primary School.

- To find out further information, parents/carers of children attending Surrey Street Primary School, prospective parents and other members of the local community are invited to attend a drop in session at Surrey Street Primary School on 2 May 2023 at 2:30pm.
- To find out further information, staff are invited to attend a meeting at the School on 02 May at 4pm.
- To find out further information, trade union representatives are invited to attend a meeting at the school on 2 May 2023 at 3:30pm.

Representatives from the Governors, the core leadership team and the Local Authority will be available to give further information and answer questions.

Written comments on the above proposal are invited and a consultation response form has been prepared to assist with this process.

Distribution of consultative document

In order to ensure that this consultation document is read as widely as possible, it is being distributed to the following:

- Governors of the school.
- Staff at the school.
- Parents/carers of children attending the school.
- Luton's special schools
- Luton's maintained schools and nurseries
- Avenue Centre for Education
- PVI nursery settings
- Trade Union representatives.
- Luton MPs and Ward Councillors.
- Luton Learning Disability Parent and Carer's Forum
- Luton SENDIAS

Further copies are available on request at Surrey Street Primary School's reception or by emailing nicholas.nel@luton.gov.uk

Consultation response form on the proposed SEND Provision at Surrey Street Primary School

You are invited to complete this consultation response form so that your valuable comments about the new provision can be considered carefully.

You may wish to complete the survey online at <https://mysay.is/surreystreetsend>, via the QR code below, emailing a digital copy of this form, or by filling in the form below as a physical printed copy.

1. Are you in favour of developing new specialist SEN provision at Surrey Street Primary School?

Yes

No

2. Additional comments

Please set out any additional comments you may wish to make. These could include specific comments related to your circumstances or general comments.

[Click or tap here to enter text](#)

3. I AM INTERESTED IN THIS ISSUE BECAUSE

I am a parent/carer of a child that may attend Surrey Street Primary School

Other (please specify): [Click or tap here to enter text.](#)

Completed forms should be returned to:

Nicholas Adams-Nel
Education Provision and Planning Manager
Education, Children and Families Directorate
Luton Council
Town Hall
Luton LU1 2BQ

You can also email your comments or completed form to nicholas.nel@luton.gov.uk or put these in writing to the school office.

All completed forms should be submitted by 5pm on Friday 19 May 2023.

