

School admissions checklist

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- I have read and understood the How to apply for a school place guide.
- I have read and understood the relevant council's information guide, if I am applying for a school outside of Luton.
- I have stated a first, second and third preference and have not named the same school two or three times.
- If I have stated Cardinal Newman Catholic School as a preference (for the high school transfer), I have also completed the school's supplementary form and provided the completed supplementary form and my child's original Baptismal Certificate or First Holy Communion Certificate and Certificate of Catholic Practice direct to the school.
- If I have stated St Margaret of Scotland Primary School and/or St Martin de Porres Primary School as a preference (for the starting school admissions round), I have also completed the schools' supplementary form and provided the completed supplementary form and my child's original Baptismal Certificate and Certificate of Reception direct to the school.
- If I have stated Sacred Heart Primary School and/or St Josephs Primary School as a preference (for the starting school admissions round), I have also provided my child's original Baptismal Certificate and Certificate of Reception direct to the relevant school(s).
- If I have specified Challney High School for Boys, Challney High School for Girls, Chiltern Academy, Denbigh High School, Lea Manor High School, Putteridge High School (for the high school transfer) or Dallow Primary School (for the starting school admissions round) as a preference, I have uploaded the documents needed.
- If I have specified Wenlock CofE Academy as a preference, I have also completed the school's supplementary form.
- If I have stated a preference for a school(s) outside of Luton, I have read and understood the relevant council's information guide. I have also checked the school's admission arrangements to see if I need to complete a supplementary form.
- If I have stated a preference for a school(s) outside of Luton, I have provided the relevant local authority and/or school with supporting documents and/or information; I understand that if I provide this to Luton Council, the information **will not** be passed to the relevant parties.
- I understand that if one of my preferred school(s) is oversubscribed, I may be asked to provide original documentation as proof of address.
- I have uploaded a copy of my child's birth certificate (only for pupils new to the Luton maintained school system applying in the junior and high school transfers).
- I understand that if I have not stated that my child has a sibling (brother or sister) who will be attending one of my preferred school(s) by September 2025, my application will not be considered under the sibling criterion.
- I have uploaded medical evidence for my child (only for those parents seeking admission for their child on medical grounds). I understand that if I do not upload medical evidence my child will not be considered under medical grounds and that information added to the application will not be considered.
- For Catholic schools preferences I have up loaded written evidence from a doctor (medical need) or Director of Children Services (social need) to demonstrate exceptional social, medical or pastoral need. I understand that if I do not upload the relevant evidence my child will not be considered under this category.
- For junior school applications only – I understand that if I have stated a primary school as a preference(s), the preference will be disregarded.

- I certify that all the information I have given in this application is correct. I understand that any false or deliberately misleading information given on this form and/or supporting information may render my application invalid, or lead to the offer of a place being withdrawn.
- If I am completing this application form as a late change of preference, I understand that if a place can be offered the original place allocated will immediately be withdrawn.
- I have checked to make sure that all the information I have given is correct and I have provided dates, names and addresses in the places where they have been requested on the form.
- I give permission to the council to check any information given or to make any necessary enquiries. I authorise and request any person or body to give the council any information necessary for that purpose.