



Trainee Dance Captain

Trainee role for People Power Passion

May 2019

Luton Council seeks a trainee dance captain for People Power Passion, the July 19 event of the pilot year of culture programme.

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Purpose of role

The trainee dance captain will work alongside the People Power Passion choreographer to teach and rehearse a number of dance routines with a large group of local people. This is a fantastic opportunity to gain first-hand experience working with a professional choreographer on a large-scale outdoor production.

Trainee details

The trainee:

- Must be from or based in Luton
- Aged 16-25 as at 1 June 2019
- Have an interest in developing skills in choreography and/or dance teaching
- Must hold or be able to acquire a DBS check

Fee/payment

The pay for this role is £8.21 per hour for a set number of total hours (see 'Hours and days' below).

Location

The location of work will vary between a rehearsal location such as a school hall and the Town Hall in Luton town centre (for dress rehearsal and show dates). The dance captain will need to be able to arrange their own transport to rehearsal venues.

Hours and days

The trainee will be expected to attend a set number of rehearsals as well as rehearse on their own at home. The role will require at a minimum the following hours and days:

Date	Time	Description
Thursday 23 May	3pm – 6pm (TBC)	Induction session
Between 27 May – 5 July	To be agreed with choreographer	One to one rehearsals with choreographer to learn routine and/or self-directed rehearsing based on a film provided by choreographer
Saturday 29 & Sunday 30 June	All day (approx.. 10am – 5pm)	Mass choreography teaching



Wednesday 3 July	Evening	Mass choreography rehearsal
Saturday 6 & Sunday 7 July	All day (approx.. 10am – 5pm)	Full show rehearsals
Wednesday 10 July	Evening	Full show rehearsal
Saturday 13 & Sunday 14 July	All day (approx.. 10am – 5pm)	Full show rehearsals
Wednesday 17 July	Evening	Full show rehearsal
Thursday 18 July	Afternoon & Evening	Dress rehearsal
Friday 19 July	Afternoon & Evening	Final notes and show

In total the trainee would be expected to complete up to 100 hours over the course of the role.

The trainee will agree a work schedule with the Choreographer, Creative Director and the Participation & Engagement Producer (Skills & Volunteering) when they start but they will need to be able to be flexible with their hours and days as the event draws closer and things change at a fast pace.

Role responsibilities

Show details: In 1919, the Peace Day rioters stormed the Luton Town Hall and set it alight. As it burned, the rioters broke into a nearby music store, dragged out pianos and sang and danced as the riots continued. This event will draw inspiration from these historical acts. The event will be an ‘opening ceremony’ style integrated music and dance event outside the Luton Town Hall. The programme will loosely follow a timeline from 1919 – 2019, referencing historical acts of people power and protest around the world and the history of immigration into Luton.

The Trainee Dance Captain would learn a number of dance routines from the appointed choreographer. They would then attend rehearsals with the choreographer to help them teach a large group of local people. The routines could involve up to 100 people in each of them, so the dance captain would play an important role in ensuring that all participants are confident in the routines and have the support required to learn any sequences they are finding difficult. The participants will have a range of expertise ranging from no previous dance experience to senior members of local dance collectives. There is no age limit and we do not expect that any dancers will be under the age of 13. On a day to day basis they would report to the choreographer and



creative director but would be managed, mentored and supported by the People Power Passion Participation Producer (Skills & Volunteering).

Dance styles: Jazz and commercial with some contemporary

Main duties:

- Work closely with the choreographer to learn routines to a very high standard
- Rehearse routines on a self-directed basis to maintain high standard
- Support the choreographer to teach routines to a large number of people
- Support people that may need some extra assistance to learn routines to become confident with the routines
- Perform in the final show on Friday July 19
- Any other duties as reasonably required as directed by the choreographer and/or Creative Director.

Other:

- To be an advocate for Luton's People Power Passion programme
- To follow company guidelines, procedures and policies
- To develop and maintain good relations and communications with all staff and sub-contractors
- To work in accordance with Equal Opportunities Policy, Health and Safety Policy, Race Equality Action Plan and Child Protection Policies
- Ensure a safe and secure working environment is maintained at all times with particular regard to the health, safety, equality and diversity and data protection
- Contribute to the development and successful delivery of the overall People Power Passion project.

What skills/experience does the trainee need to already have?

We're looking for someone who has a strong background in dance and some experience in helping others learn routines. We're not expecting formal dance training or teaching qualifications. If you are one of the lead dancers in your class and often help younger/new members to learn routines, then this role is for you! We just need a passion for dance, an interest in developing skills in choreography and teaching and a commitment to the hours and days required.

Essential skills required

- Experience in dance
- Good skills in jazz and commercial dance



- The ability to learn routines quickly and remember them
- Patience when teaching others
- An understanding of equalities and diversity and a willingness to work with people with little to no experience of dance from a wide range of cultural backgrounds and a wide age range.
- A practical, hands on approach
- Demonstrable ability to work as part of a team and under your own initiative

Desirable

- Skills in contemporary dance

Note: this role is supported by Revoluton Arts through generous funding from the People's Postcode Trust. A formal contract of employment will be with Guidant (a recruitment agency) and pay will be made via them.

Responsible to:

Michaela Nutt, Cultural Enabler, Luton Council.

Team

The trainee would be part of the team delivering People Power Passion, one of six People Power Passion projects. They would work closely with Michaela Nutt and the Freelance Choreographer, for the project as well as with the wider project team. The People Power Passion team is led by the Cultural Enabler and includes two freelance Participation & Engagement Producers, a freelance Programme Producer and an Arts Administration Apprentice. The team will be overseen by the Partnerships & Programme Manager, Luton Investment Framework.

Other

The successful person should have the right to work in the UK.

Application process

1. Please read this document and the supporting information carefully. Then get in touch if you have any questions.
2. Please produce either a written (1 side of A4 maximum) or filmed (3 minute video maximum) response that covers the following:
 - a. Why are you interested in this role?
 - b. What skills and experience do you have that you will bring to the role?
 - c. Your connection to Luton
 - d. Any current dance classes/schools you are enrolled in
 - e. What are you hoping to get out of the opportunity? Include and learning, skills-development, development of career-prospects or education-prospects.



- f. Confirm that you have the right to work in the UK and are able to commit to the hours required.
3. Please provide one or more links to at least one recent example of your dancing. This does not have to be professional footage but should clearly show your skills as dancer and ability to remember choreography.
4. Please prepare a simple resume/CV with your relevant skills and experience.
5. Please email your document or link to your film (via we transfer, dropbox or vimeo) to peoplepowerpassion@luton.gov.uk by **9am Friday 17 May**.
6. Shortlisted candidates will be invited to an informal audition/interview on Tuesday 21, Wednesday 22. Thursday 23 or Friday 24 May. Note that you will be asked to demonstrate your ability to learn choreography quickly.

Contact details

Please contact Michaela Nutt, Cultural Enabler on michaela.nutt@luton.gov.uk or 01582 54 6283 with any questions.

