April 2018

Dear Licence holder,

This letter is to advise you as a Luton Borough Council licensed hackney carriage vehicle owner that access to some sections of the busway around Luton Train Station will be permitted with effect from Tuesday 24th April 2018.

The proposal allows Luton Borough Council licensed Taxis to use the unguided sections of the Busway behind the Galaxy Centre from Guilford Street to New Bedford Road and between Church Street and Kimpton Road. In addition Taxis travelling from the Taxi rank at the interchange will also be allowed access through the rising bollard section when travelling in the direction of Church Street.

As you will appreciate the busway is an area which has restricted vehicle access and is used by other public service vehicles, there is also a high volume of pedestrians in the area. Vehicles using the area need to be mindful of this and to ensure the safe and efficient flow of traffic you must comply with the conditions of use detailed below.

Please take the time to read this letter informing you of the conditions of use as failure to adhere to these will result in your vehicle losing the ability to access the busway as your registration will be removed from the ANPR system which controls access.

**Conditions of use for the busway:**

**Taxis will only be allowed right of passage through the rising bollard section of bus only road between (Guildford Street & Church Street) when they have picked up a passenger at the Train Station rank and are travelling in the direction towards Church Street.**

**Taxis are not allowed to stop, set down or pick up anywhere along this section of bus only road except in the allocated Taxi rank accessed from Guildford Street.**

**In order to use this section, Taxis will have to pass through the rising bollards just south of the signalised crossing outside Luton station. To allow this, the registration number of each taxi licenced by Luton Borough Council will be stored on a database which will be managed by the Council's Licensing Service.**
The main rule for the safe use of these rising bollards is that ‘no Tailgating’ is allowed. If a taxi tailgates another vehicle through the rising bollards or damages them in any other way, then the cost of any repairs will be charged to the Licensed Vehicle owner.

Infringement of these terms will mean immediate removal of this privilege for the offending vehicle by removing its registration number details from the database which operates the rising bollards.

Luton Borough Council will not be held responsible for any damage caused to a vehicle that is acting contrary to these Conditions of Use.

Furthermore, if it comes to the notice of the council that the conditions prescribed in the order are persistently disregarded the council has the powers under section 10 of the Road Traffic Act 1984 to modify or suspend the operation of the order or any provision of it if it appears to him/her essential.

If you consent to comply with the conditions of use and consent to your vehicle vehicle registration being included on the database which allows access through the bollard please complete the details below and return as soon as possible.

I __________________________________________ the licence holder of HC vehicle number_________ give consent for my vehicle registration number to be used in order to make use of the busway.

I understand and accept the conditions of use detailed above and further understand that failure to comply with the conditions will result in access being withdrawn.

Name

-Signature -------------------------------Date-------------------

Once completed please return to:

Licensing@luton.gov.uk or post to Licensing Service, Luton Borough Council, Town Hall, Luton, LU1 2BQ.