

# Your benefits letter explained - page 1



Customer Service Centre  
Town Hall  
Luton  
LU1 2BQ

Your claim reference number. Please quote this when contacting us.

0300 790 0345

102081780

The reason for the letter.

Your Council Tax reference number

MR TEST TEST  
123 OTHER WAY  
ANYTOWN  
BEDFORDSHIRE

TE3 1TS

3 August 2020

4\*\*\*\*\*

Dear MR TEST,  
Your award for Housing Benefit and Council Tax Reduction has been reviewed. You continue to be entitled to Housing Benefit Council Tax Reduction.

The **start date** of the benefit period.

Your Weekly Housing Benefit Awards:

07 Sep 2020

£96.73

Your Weekly Council Tax Reductions:

07 Sep 2020

£7.74

The amount of weekly benefit entitlement. [For more information on how your benefit is calculated.](#)

The reason for this adjustment is because you have had a decrease in the amount that you earn from employment.

Your future Housing Benefit payments will be £193.46 every Fortnightly.

Yours sincerely,

Revenues & Benefits Team

The reason for any benefit adjustment.

The payment amount & frequency payments will be made. [For more information on benefit payments and FAQ's.](#)

Luton Council takes your privacy seriously and will only use your personal information in line with legislation. You can view our full privacy statement on our website at [www.luton.gov.uk/pages/privacy-statement](http://www.luton.gov.uk/pages/privacy-statement)

**Luton**

## Your benefits letter explained - page 2



The **period** this benefit award letter refers to.

The amount of any **capital** we have used in your calculation. [For more information on capital.](#)

0300 790 0345  
102001700  
HOUSING BENEFIT AWARD FROM 07 Sep 2020  
Income you told us about:  
(All figures are per week unless otherwise stated)  
EARNINGS Gross £175.38  
Less Disregarded Income - £10.00  
MRS TEST TEST \*\*\*\*\*BANK  
Total capital £500.00  
Total disregarded capital £0.00  
Total Net Capital £500.00

The total amount of any **income** we have used to calculate your benefit. If you have a partner, their income is also included. [For more information on how your benefit is calculated.](#)

Your Total Income Used in the Calculation £165.38

How much you need to live on (Applicable Amount):  
For you (and your partner where applicable) £116.80

Total Applicable Amount £116.80

Income used in the calculation £165.38  
Less how much you need to live on £116.80

Excess Income £48.58

The following person(s) were treated as non-dependants:  
MR JUNIOR TEST  
A deduction of £50.05 applies because this person and/or any partner is in work and is treated as having a gross income of between £217.00 and £282.99.  
Rent Charged £950.00

Local Housing Allowance £178.36

How your Housing Benefit is worked out:  
Weekly rent eligible for benefit £178.36  
Less 65% of excess income £31.58  
Less total non-dependant deductions £50.05

Weekly Housing Benefit Awarded £96.73

The 2 bedroom LHA rate of £178.36 per week, which is based on 3 person(s) in your household, is used.

Details of any **non-dependants** is shown here. [For more information on non-dependants deductions.](#)

The **applicable amount** is the amount of money the Government have decided you and your family need to meet the basic living needs. [For more information on applicable amounts.](#)

The **maximum rent** we use to work out your benefit award. It will either be your weekly Local Housing Allowance (LHA) rate or your rent, whichever is the lowest. [For more information about how rent is calculated.](#)

Luton Council takes your privacy seriously and will only use your personal information in line with legislation. You can view our full privacy statement on our website at <https://www.luton.gov.uk/privacy-cookies/privacy-notice/service/Pages/Revenues-and-Benefits.aspx>

**Luton**