

**NO MATTER HOW BIG OR SMALL THE CHANGE
IN CIRCUMSTANCES, TELL US NOW**

**WWW.LUTON.GOV.UK/REVENUES
CHANGE@LUTON.GOV.UK**



Time to Tell

BENEFITS, WAGES, WORKING, MOVING

LUTON
BOROUGH COUNCIL

REVENUES OFFICE

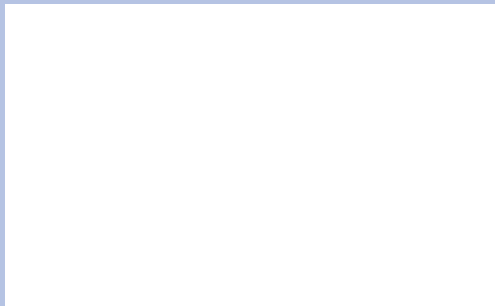
4 DUNSTABLE ROAD, LUTON LU1 1DX

TEL: 01582 51 03 45

CHANGE@LUTON.GOV.UK

WWW.LUTON.GOV.UK/REVENUES

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Changes which may affect your housing and council tax benefit

You must tell us straight away if your circumstances or those of anyone else in your household change to make sure we continue to pay you the correct benefit.

If you don't tell us you could lose benefit or we could pay you too much which you would then have to give back.

You need to tell us if:

- you move (including a move to another room in a shared house)
- your savings or income change
- someone moves into or out of your household
- you stop or start getting income support or income based job seekers allowance
- you go away for a short time (see our factsheet 'Going abroad if you are on housing or council tax benefit')
- you get a job
- your rent changes (there is no need to tell us if you are a council tenant)

These are only examples. You must tell us about any changes you think may affect your entitlement to benefit.

The safest thing is to tell us about ANY changes and we will decide if they are relevant.

How to tell us

Using the contact details below, phone, write or email us. Tell us your name, address and benefit reference number if you know it. Let us know what has changed and when it happened. Say if you no longer wish to claim benefit because of the change.

We will write to you if we need further information and send you a new claim form if you have to reapply for benefit because of the change.



If you need this in large print, on tape or in

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tel: 01582 51 03 45

- **Full details and advice are available from:**

 www.luton.gov.uk/revenues

 change@luton.gov.uk

 **Revenues Office**
4 Dunstable Road, Luton LU11DX

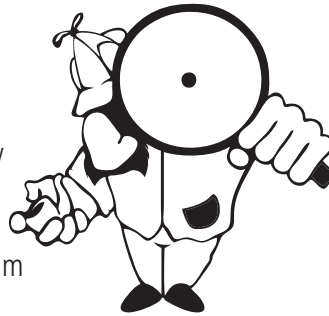
 **Tel: 01582 51 03 45**

LUTON
BOROUGH COUNCIL

Reporting benefit fraud

A minority of unscrupulous claimants cheat the system, taking money away from those who need it most and stealing tax payers' cash.

Anyone who is straight with us has nothing to fear. But our fraud team will prosecute anyone they catch fiddling the system.



Time to Tell

LUTON BOROUGH COUNCIL INFORMATION GUIDE

TEL: 01582 51 03 45

CHANGE@LUTON.GOV.UK

WWW.LUTON.GOV.UK/SOCIALBENEFITS

What do I have to do?

Please ring our confidential fraud hotline, e-mail us at our dedicated e-mail address or use our online form. You can also write or fax.

Do I have to give my name?

We don't need your details but if you want to give them you can.

All information received is treated in strict confidence and we will not tell anyone that you contacted us.

What should you tell us about the suspected cheat?

We need as much detail as possible to assist our investigations.

We like to know about:

- partner's details
- vehicle details
- employer's details
- financial information
- property ownership

But don't worry if you do not have ALL this information; we can look into the case with less.

What happens next?

If the information checks out we will start an investigation and if fraud is proven we may caution or prosecute the offender(s). In all cases, anyone found to have committed fraud will have to pay back the money they have illegally claimed.

If you need this in large print, on tape or in

ब्रह्म समाज, लुटन, बर्कशायर रोड

tel: 01582 51 03 45

• Full details and advice are available from:

 www.luton.gov.uk/fraud  fraud@luton.gov.uk

 **Investigations Team: 4 Dunstable Road, Luton LU1 1DX**

 **Confidential 24 hour fraud hotline: 0500 500 777**

 **Fax: 01582 54 71 51**