

Vacancy Bulletin

10 May 2012



We value equality because quality services need the best people - from the whole community.



The bulletin now includes Education and LBC vacancies

The Council is committed to an Equal Opportunities Policy in Employment and welcomes applications from all sections of the community including ethnic minority groups and disabled persons.

It is the aim of the Council to recruit the most suitable candidate for a post solely on the basis of their skills, experience and knowledge in relation to the requirements of the post. As long as an individual meets the required criteria for the post, no person seeking employment with the Council will be treated less favourably than any other person or group because of their:

- Ethnic origin
- Religion
- Gender
- Sexual orientation
- Marital status
- Disability
- Age

To apply online visit www.luton.gov.uk/jobs

Benefits: We offer excellent holiday entitlement, Local Government final salary pension scheme, discounts on a huge range of goods and services and flexible working arrangements that includes a flexi leave scheme, homeworking and maternity and paternity benefits.

Some full time posts are available for job share. Our employees are our greatest asset and we are committed to their training and development.

How to apply: So if you would like to join a great organisation where you can make a difference to the town of Luton please visit our website www.luton.gov.uk/jobs or e-mail: jobs@luton.gov.uk or phone (01582) 546621.

Please refer to individual school adverts for details on how to apply for school-based roles.

We operate a guaranteed interview scheme for Council roles. Candidates with a disability, who are judged to meet the essential criteria, will be guaranteed an interview. This does not apply for roles based in schools.

The Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff to share this commitment.

CVs will not be accepted for any posts based in schools.

Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Criminal Records Bureau.

Teaching Vacancies

Bramingham Primary School
Freeman Avenue, Luton LU3 4BL

Class Teacher

MPS/UPS

Fixed-term to 31 August 2013
Required for September 2012

Bramingham Primary School is looking for two class teachers. You will need to have a 'Can Do' approach and be an excellent teacher. Our aim is to 'Meet individual needs to the best of our ability'. This must be your goal and in turn we will aim to meet your needs. We are a friendly, inclusive school that strives to motivate children through a thematic approach, in an inclusive, well resourced environment.

You will need to be confident teaching throughout the school. Experience in teaching Upper KS2 would be desirable for one of the posts.

School visits are welcomed, please contact Josiane Batten, PA to Head Teacher on 01582 617500 or email: bramingham.primary.admin@luton.gov.uk

To apply for this role, visit www.luton.gov.uk/jobs and click on the link to the Teaching and Schools Vacancies.

Closing date: 20 May 2012.

Ref: 40/0433

Interview date: 23 and/or 24 May 2012.

Foxdell Junior School
Dallow Road, Luton LU1 1UP

Experienced KS2 Teacher and NQT

MPS/UPS

Due to our continuing expansion and staff promotion, we wish to appoint for September 2012, an experienced and highly motivated KS2 Class Teacher and an NQT. You will:

- Be an outstanding classroom practitioner
- Have high expectations of all pupils
- Work as part of a team supporting the ethos, aims and vision of the school
- Display a strong commitment to raising standards
- Have drive and an enthusiasm for sport.

We can offer you:

- A vibrant and welcoming atmosphere
- Well behaved and motivated children
- An attractive, well resourced working environment
- Excellent professional development opportunities.

Visits to the school are welcome, by appointment.

For further details and to arrange a visit please contact Mrs K Millett on 01582 733764 or email: foxdell.junior.admin@luton.gov.uk

To apply for this role, visit www.luton.gov.uk/jobs and click on the link to the Teaching and Schools Vacancies.

Closing date: 17 May 2012.

Ref: 40/0424

Interview date: 28 May 2012.

Leagrave Primary School
Strangers Way, Luton LU4 9ND

Year 6 Teachers x2

MPS/UPS

Ref: 40/0426

0.5 FTE, fixed-term for 1 year

MPS/UPS plus TLR2

Ref: 40/0435

Full-time

At Leagrave Primary School we are looking to appoint a part-time (0.5) Year 6 Teacher for a fixed 12 month term and a full-time Year 6 Teacher to join our team.

If you believe all children deserve the very best opportunities for learning, you are a team player and seeking a position where you can advance your own professional development these positions will be ideal for you.

Our knowledgeable, enthusiastic and committed team, the very best ICT equipment and access to training will help you towards outstanding teaching.

For further information regarding our school please see our website www.leagraveprimary.co.uk

Visits to the school, by appointment, are most welcome, please call us on 01582 571951 to arrange a convenient time.

To apply for this role, visit www.luton.gov.uk/jobs and click on the link to the Teaching and Schools Vacancies.

Closing date: 17 May 2012.

Maidenhall Primary School
Newark Road, Luton LU4 8LD



Assistant Head Teacher (Inclusion and Intervention)

L6 - L10 £42,379 - £46,808 per annum

Ref: 40/0438

We wish to appoint, for September 2012, a suitable qualified Assistant Head Teacher to lead on Inclusion and Intervention. This is a key role within the school and is a part of the Senior Leadership Team.

You will lead a team of committed, experienced and well qualified support staff in providing appropriate interventions identified through provision mapping.

Assessment Manager - Year 2

MPS/UPS plus TLR 2b

Ref: 40/0437

Required for September 2012, a suitably experienced and qualified Assessment Manager for Year Two.

You must be highly enthusiastic, inspirational to both staff and pupils and committed to raising achievement throughout the school. You will have responsibility for a class and act as an Assessment Manager for the year group.

Teacher - KS2

MPS/UPS

Ref: 40/0436

We wish to appoint for September 2012, two suitably qualified and highly motivated KS2 Teachers. You will need to be enthusiastic, inspirational and committed to raising attainment within the school.

We are able to offer:

- An attractive, well resourced working environment
- Supportive, well motivated, friendly colleagues
- Wide opportunities for professional development
- Children who are keen to learn and well behaved
- Supportive parents.

Maidenhall is a large multi-cultural Primary School with successful, dedicated staff and fantastic pupils and has recently completed a successful OFSTED inspection.

Visits to the school are warmly welcomed - please contact the school office to arrange a convenient time.

For further details about these roles please contact Jon Briggs on 01582 430780 or email: maidenhall.primary.admin@luton.gov.uk

To apply for these roles, visit www.luton.gov.uk/jobs and click on the link to the Teaching and Schools Vacancies.

Closing date for Maidenhall roles: 24 May 2012.

Interview date for Maidenhall roles: 30 May 2012.

Waulud Primary School
Wauluds Bank Drive Luton LU3 3LZ

Class Teacher

MPS/UPS

Maternity cover to 31 August 2013

Required for September 2012

Could you be on our team?

We are looking for a creative and enthusiastic teacher to contribute to the life of our school.

You will be:

- A skilled classroom practitioner
- Committed to encouraging active and independent learning
- A thoughtful and active team player.

This is an excellent opportunity for a talented and forward thinking teacher to join our welcoming and enthusiastic team in providing the best for our keen and happy pupils.

Visits to our well resourced and attractive school are welcome, please call 01582 593469 to arrange this.

To apply for this role, visit www.luton.gov.uk/jobs and click on the link to the Teaching and Schools Vacancies.

Closing date: 20 May 2012.

Ref: 40/0430

Interview date: w/c 28 May 2012.

Teaching Vacancies

Putteridge Primary School
Putteridge Road, Luton LU2 8HJ

Deputy Head Teacher

£51,614 - £59,950 per annum (L14 - L18)

Maternity Cover to June 2013

- Are you a serving Deputy Head Teacher who would like to gain wider experience before becoming a Head Teacher?
- Are you also an outstanding primary teacher with a proven track record of supporting children so that they achieve highly?
- Do you have the highest expectations and aspirations for children across the whole primary phase and know what it takes to embed strong progress across both Key Stage 1 and 2 and have evidence to show the impact of your work?

If you answered 'yes' to these three questions then Putteridge Primary is the school where you can develop these skills even further!

You will be part of a developing Strategic Leadership team (currently consisting of two Deputies, the Head Teacher and School Business Manager). Your role will be a non class based Deputy Head Teacher with the core purpose to drive up progress and standards across KS2. You will be required to work alongside colleagues to help them improve their practice and the quality of pupil outcomes.

Additionally, as the non class based Deputy Head Teacher, you will be required to deputise for the Head Teacher in the first instance.

Putteridge Primary is a newly amalgamated three form entry Primary school that wants to build upon the outstanding KS1 achievement (as graded by Ofsted) so that all the children achieve equally well by the end of KS2.

You will have a crucial role in working in close partnership with the newly appointed Head Teacher to help shape and form the culture of the school, based upon the principles of a creative approach to learning and the curriculum.

Visits to the school are welcomed.

If you would like more information please contact Mrs E Fitch on 01582 728262 or email: putteridge.primary.head@luton.gov.uk

For an application form or to book a visit please contact Mrs S Magee on 01582 728262 or email: putteridge.primary.bursar@luton.gov.uk

Closing date: 21 May 2012 at 12noon.

Interview date: 28 May 2012.

Ref: 40/0422

**Putteridge High School
and Community College**
Putteridge Road, Luton LU2 8HJ

Building an exciting new future

Number on roll: 800

Head Teacher: Mrs Helen Beauchamp



Director of Learning - Science

£46,808 - £51,614 per annum (L10 - L14)

**Member of the Extended Senior Leadership Team
Required for September 2012**

Are you an inspirational Head of Science who is ready to lead our Science Faculty in the next stage of its development? If so then this is an exciting time to be joining Putteridge High School as we prepare to join with the Barnfield Federation as an Academy. This will bring with it many opportunities for innovative curriculum delivery, access to state-of-the-art facilities and with a focus on staff development.

We seek to appoint an ambitious, innovative and forward thinking colleague to lead an enthusiastic and multi-talented Science Faculty. You will belong to a team of senior middle leaders, which has a whole school responsibility in developing school policy. This post thus provides an excellent opportunity for someone to further develop their leadership skills in a dynamic and exciting environment.

Putteridge is a 'rapidly improving school' (OFSTED 2011) and an inclusive school and community college where almost 800 students are educated in a caring, supportive environment. There is special provision for children with disabilities and the school has specialist status as a Maths and Computing school.

Please contact Sonia Turner, for more details regarding this post on 01582 415791.

To apply for this role, visit www.luton.gov.uk/jobs and click on the link to the Teaching and Schools Vacancies.

Closing date: 24 May 2012.

Interview date: 29 May 2012.

Ref: 40/0398

Wenlock Junior School
Beaconsfield, Luton LU2 0RW

Assistant Inclusion Manager (SEN, EAL and G&T)

MPS/UPS plus TLR2a

Do you want a new challenge?

Do you have the passion, expertise and commitment to support our children?

Do you have a keen interest in SEN/EAL/G&T and an understanding of children being at the heart of teaching and learning?

OFSTED March 2011 'pupils from minority ethnic backgrounds, those with special educational needs and/or disabilities and more-able pupils, with considerable numbers from all groups now making outstanding progress'.

We are a popular school committed to improving attainment and providing a curriculum that motivates, challenges and engages all.

We can offer you a genuine opportunity to make a difference. Come to our vibrant, happy school for an exciting career move where you will find friendly, supportive staff and enthusiastic, motivated and polite children.

Visits to the school are warmly welcomed, to arrange this and for further information please contact Mrs Stephens on 01582 730624 or email: wenlock.juniors.admin@luton.gov.uk

To apply for this role, visit www.luton.gov.uk/jobs and click on the link to the Teaching and Schools Vacancies.

Closing date: 24 May 2012.

Interview date: 29 May 2012.

Ref: 40/0429

School Support Vacancies

Chapel Street Nursery And Children's Centre
Russell Street Luton LU1 5EA

Children's Centre Outreach Worker

£23,708 - £26,276 per annum

37 hours per week, 52 weeks per year

Following a re-organisation of Children's Centres in Luton, Chapel Street Nursery School and Children's Centre have become lead agency for an additional three sites delivering services to families and children with a particular focus on the 0 - 5's.

As part of the re-organisation we now need to recruit a Children's Centre Outreach Worker to complete our team.

You will be required to work with all four delivery sites which include:

- Chapel Street Nursery School and Children's Centre
- Whipperley Children's Centre
- Park Town Children's Centre
- Children's Centre at the Mall.

Working with core centre staff and partner agencies you will be responsible for co-ordinating and delivering outreach support to families with young children who are most at need, hard to reach, isolated or under-represented as service users.

This is a crucial role within our structure and you will need to have a passion for supporting vulnerable families and going the extra mile. As a newly formed service we want to base our practice on innovative ideas. We need to do this to successfully engage with our reach area and meet the needs of those hardest to reach.

You will be required to have demonstrable experience in community engagement/development, family support, early years or a health related discipline.

More importantly we require someone who is an outstanding communicator and who is able to develop strong relationships with a broad range of people at all levels.

Interviews will be held on 31 May 2012 and you will be asked to prepare a presentation demonstrating the positive impact you have made on a project/family through your work.

If you would like an informal chat about the position or to arrange a visit to one of our delivery sites please contact me directly on 01582 413 552 or by email: chapelstreet.hubmanager@gmail.com

For further information, a discussion about this exciting role or to arrange a visit to a centre please contact Michael Howe, Children's Centre Hub Manager on 01582 413552.

To apply for this role, visit www.luton.gov.uk/jobs and click on the link to the Teaching and Schools Vacancies.

Closing date: 25 May 2012.

Ref: 40/0423

School Support Vacancies

Icknield Primary School
Birdsfoot Lane, Luton LU3 2JB



Cleaner

£6.30 per hour
10 hours per week, 50 weeks per year

We pride ourselves on the high standards of cleanliness maintained throughout our school and are looking for a cleaner to join our team. We would like to hear from you if you are friendly, hard working and committed to working with us to keep our school clean and bright.

The hours will be 3.30pm - 5.30pm during term-time and we operate a flexible system during the school holiday periods.

For further information and an application pack please contact Paula Sanders at the school address, call 01582 534000 or 533117 or email: icknield.primary.admin@luton.gov.uk

Closing date: 18 May 2012 at 12noon.

Ref: 40/0431

Whitefield Primary School
Stockholm Way Luton LU3 3SS

Learning Mentor

£20,516 - £22,738 per annum
37 hours per week, term-time only plus 5 training days
Fixed-term to 31 August 2013
Required for September 2012

We are looking for a dynamic and inspirational Learning Mentor who will make a positive contribution and make a difference to the lives of the children in our school. You will be able to work independently and as part of a team to co-ordinate and manage a variety of activities and develop effective partnerships with outside agencies. In return we will offer you high levels of support, induction and training. Experience of working with children and young people of primary school age is essential.

We can offer:

- A friendly and supportive team
- Wonderful, caring children
- Dedicated hard working staff who are committed to raising standards.

The contract is for one year and the post is term-time only plus five training days, but may include hours worked either before or after the normal school day depending on the needs of the children concerned.

Come and join us on our journey to become outstanding. Visits to the school are warmly welcome.

For further information please contact Mrs Michaela Ostaniewicz on 01582 596108 or email: whitefield.primary.admin@luton.gov.uk

For an application pack, please send a large SAE to Mrs Michaela Ostaniewicz at the school address. Applications should be returned to the school.

Closing date: 1 June 2012.

Ref: 40/0434

Interview date: w/c 18 June 2012.

Council Vacancies

Saturday Morning Music School Tutors:

- **Choir and Recorders**
- **Theory and Strings**
- **Orchestra and Choir**

Visiting Lecturer rate AE4, £22.67 per hour **Ref: 12/0225**

Saturday Morning Music School runs on Saturdays from 9.30am – 12.30pm during term-time, 33 weeks per year. It is based at Icknield Primary School, Luton and there are approximately 350 pupils on the register, aged 4 – 18 years.

You will have experience of teaching music as above. You will direct and support students in large and small group settings and contribute to the growth and development of out of school music.

Music school has a relaxed and friendly atmosphere where pupils of all standards and abilities are included and made to feel welcome.

Peripatetic Instrumental Teacher - Lower Strings

Teachers' Pay and Conditions, MPS or UQ scale, according to qualifications and experience **Ref: 12/0226**
Luton Music Service requires for September 2012

You will teach cello and double bass to children between Year 3 and 13 and guide each pupil to develop their musical skills. You will encourage all pupils to gain enjoyment from music making and enrich their education by providing appropriate musical experiences that develop life skills that will remain after the pupils' school days.

With experience of teaching cello and double bass, you must be able to communicate effectively with pupils, parents and staff. You must be able to travel across the Borough and should be prepared to work outside normal office and school hours from time-to-time.

The ability to deliver in a wide range of settings is essential and experience in delivering workshops and whole class instrumental lessons would be an advantage.

Youth Support Worker

Unqualified (JNC 1-4) £7.33 - £8.25 per hour **Ref: 12/0224**
Qualified (JNC 3-6) £7.86 - £8.77 per hour
Temporary until 31 March 2013

9 hours per week (Tuesday evening, Wednesday after school, Thursday evening)

You will assist the Head of Centre/Youth Support Worker in charge with the provision of services to young people which contribute to their personal development and social/informal education.

With an ability to demonstrate an interest in developing and improving the quality of life for young people and a commitment to supporting and encouraging young people to achieve and fulfil their potential, you should have an understanding of activities and events that respond to the needs of young people and their personal development.

Closing date for Council roles: 17 May 2012.