

Visiting the Directory of Services

When you visit the Directory of Services there are a number of ways to search the database. It is possible to perform a standard word search, which will list any services containing those key words. You can also search via a map of Luton or you can visit the key word matrix, which will provide you with a list of key words that the database will search by.

Spread the word

If you know of another service that would be beneficial to children and families in Luton we would be grateful if you would pass our details on to them so they can get in touch with us.



Designed by Communications, Luton Borough Council. Oct'08 NMD1873

Children & Families Information Service

If you would like to know more about the service we provide please contact us:

Telephone: 01582 54 88 88

Fax: 01582 54 81 27

E-mail: childinforsevice@luton.gov.uk

Write to us: Luton Children & Families Information Service,
2-12 Victoria Street, Luton, LU1 2UA

Disclaimer

The inclusion of any organisation or service does not imply any endorsement by Luton Borough Council. CFIS try to ensure the information they hold is accurate and up-to-date but cannot accept responsibility for any errors or omissions.

Welcome to Luton's Directory of Services

The Directory of Services is the place to find information about a wide range of organisations, professionals, clubs, societies and charities in Luton



Telephone: 01582 54 88 88

Web: www.luton.gov.uk/childservicesdirectory

E-mail: childinforsevice@luton.gov.uk

CHILDREN AND FAMILIES INFORMATION SERVICE

LUTON
BOROUGH COUNCIL

Introduction

As a requirement of 'Every Child Matters', each Local Authority is required to maintain a Directory of Services that provide information on a wide range of areas, these include:

- family services and additional needs
- counselling and therapy
- financial and legal services
- drugs and alcohol services
- housing and homelessness
- health and leisure
- youth clubs and much more.

The directory is available to the general public at www.luton.gov.uk/childservicesdirectory where they can search for the type of service they require in a variety of ways.

How to join?

If you would like to join the Directory of Services you can contact us by telephone or e-mail to request a form. You will then need to complete and return this for our consideration.

Once you have joined, what happens next?

Joining the Directory of Services will enable the Children & Families Information Service (CFIS) to promote your service free of charge to a wide range of people. From the information you provide we will:

- make your details available to the public via the internet
- send your details to customers upon request
- add a link to your organisation's web site
- provide contact information (email, telephone, postal address)



- describe what your organisation is and the service that you offer
- give you the opportunity to keep us updated with your details.

How do you update your details?

It is important that the information CFIS provide is as accurate and up-to-date as possible. CFIS will write to you every two years with the details held for your organisation and ask you to update us with any changes.

If you do not respond within two months CFIS will send you a reminder, if we do not receive a reply from you after a further two months CFIS will then take the decision to remove you from the directory.

If a change has occurred to your organisation details and you would like to request an update form please contact CFIS on:

Telephone: 01582 54 88 88

Fax: 01582 54 81 27

E-mail: childinforsservice@luton.gov.uk

Write to us: Luton Children & Families Information Service,
2-12 Victoria Street, Luton, LU1 2UA

Alternatively you can visit www.luton.gov.uk/servicedirectory, search for your organisation and use the [E-mail Corrections] link to send us any alterations. CFIS will then contact you to confirm that your changes have been received and they have now been up-dated on-line.

Confidentially

If there are certain details you do not wish to be made available to the public we can keep them confidential. However, CFIS will require an up-to-date postal or e-mail address so that we are able to write to you to update your details.

Your details will not be distributed to any third party organisations.

